

Swimming Southland
Minutes of the Management Board Meeting held on May 19th 2021
Sports Southland Meeting Room

Meeting Opened: 6.00pm

Present

Waric Cross, Roger Eagles, Lynne Elder & Yvonne Fox

In attendance: Sue Wilson

1. Apologies

Apologies – Michelle Pratt & Katrina Garrett,

Apologies for lateness - Fenton Herrick & Jeremy Duncan

Motion – “That the apologies be accepted”

Moved Lyn Seconded Waric Carried

2. Minutes

Motion - *That minutes of the last meeting be taken as true and correct with the following change “Sue to approach Sport Southland for assistance with Budget”*

Moved Roger Seconded Fenton Carried

3. Matters Arising from the minutes

- Sports Southland only assisted with last year’s budget so we could apply for covid funding

4. Correspondence Inwards


- Swimming NZ – Administrators Meeting Notes, NZ SC Eligibility Reports
- Managers Reports (NZ Champs and NAGS)
- Nelson Swimming – SI SC eligibility reports
- Community Trust South

5. Correspondence Outwards

- Swimming NZ & Nelson Swimming – re ability to run eligibility reports
- Community Trust South
- Discussion point – the replying to “all Board emails”
- Roger asked that Board Members at the very least acknowledge they have received the email and if they have no view
- Also if Sue sends you an email please use your discretion around sending the reply to the whole Board

6. Reports

 **Development Officer** – noted as received and accepted

 **Head Coach** – noted as received and accepted

 **Head Coach – 2021/2022 Season Plan**

Thinking of young/ new swimmers, how will the swimmers know they meet the criteria to apply to attend a clinic?

- Swimmers will be notified asking them to apply
- Swimmers will qualify on 2020/21 times/meets for the 2021/22 program
- Jeremy will be emailing everyone who has qualified in the coming days
- Swimmers will move up once they qualify for the next levels meets
- Jeremy asked for input/feedback on the plan from the coaches – re received none
- The coaches will still run their normal programmes but all swimmers from throughout Southland who meet the criteria will come to the session listed

Level 4 – OPENS Swimmers
Level 3 – NAGS & DIV II Swimmers
Level 2 – NZ Junior Festival & Country and Town Swimmers
Level 1 – Club Night/Talent ID Swimmers

Does this pathway affect the coach selection for the rep teams?

- Important for Squad Coaches to understand that this Annual Plan is a Swimming Southland approved plan which ties into the Swimming NZ pathways and they need to buy into it
- New criteria was presented to the meeting

What is RADS with Otago?

- Regional Development Program with Otago – 12 and under – stay at SGHS and attend SBS #2

What can Swimming Southland do to assist with this plan?

- Sell it to the Clubs that it will be beneficial for swimmers to join the program
- General Admin
- Sue to circulate full plan to clubs
- Sue and Jeremy to create a summary flyer – this will be posted on Facebook
- Email and Facebook post to go out on the same day – once Jeremy has locked in the pool booking
- Swimming Southland needs to know what qualifications all our squad coaches hold

Sue to email Jeremy on behalf of the Board thanking him for the report and confirming he can proceed with the 2021/22 Plan as presented to the Board

It was noted that Jeremy started with Swimming Southland in March 2004, signed contract later 2003

 **Executive Officer** - circulated prior to this meeting and taken as read

Discussion Points

- Police Vetting – Sue to send reminder email to Clubs next week
- Secondary Schools – remove fun from relays, make relays \$10 and encourage small schools to join as one to allow them to enter as exhibition team only
- South Island Short Course Managers – Board ratifies Kelly Lafago and Rachel Black (Sue to speak with both in regards to Head and Assistant)
- New Zealand Short Course Managers – Board ratifies Fenton (Head) & Debbie Herrick (Assistant)
- Eligibility reports – unable to run these yet for SI and or NZ SC Champs – For next season Prelim doc's, qualification times doc and a link to Meet page will be on the website 6months out – post when uploaded to Facebook
- Records – Sue to travel to Dunedin next week to meet with Kerren of Otago to receive training on Team Manager and Reports
- Calendar – Johnson Water – date needs changed to the Sunday and listed as a Development Meet, Sue to check with Jeremy about Sthld LC Champs – same weekend as Otago
- Regional relays – no such thing – Sue entered them after receiving reminder emails from Swimming NZ and was able to do so via the Central database – Sue to check with SNZ which Meets if any have regional relays

7. Financial Report

Motion - That financial report circulated prior to this meeting be taken as read

Moved Roger Seconded Yvonne Carried

Discussion Points

- Waric asked for a report showing all payments made and monies received rather than the current report
- If there are any payments to be made between meetings Waric asks that they are circulated to the whole board for approval before being loaded for payment

- Sue to remind Clubs that 80% invoices are to be paid before teams leave
- SBS – Sue to purchase 100 drink bottles and 3 dry bags for prizes
- Splash Palace Accounts – amounts in report incorrect, should be - March \$38.75, Dec \$247.50 and Nov \$8.00 Sue questioned the amounts – error within their system
- Riverside Rentals not \$920.00 only \$887.50 – came in under quote
- Additional accounts received since report - payable in May SGHS Food Div 2 Food \$372.50 and Splash Palace April \$640.35, Swimming NZ \$65.00
- Emailed received today, funding reconciliations for Compete 2020 and 2021 accepted – funding to be spilt by number of people who attended NAGS & OPENS – Sue to notify Clubs and Swimmers

Motion - that the Swimming Southland Term Deposit be transferred in to the chq account

Moved Waric

Seconded Fenton

Carried

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8. General

Annual General Meeting

- No Club reports
- Only Chair, EO, DO, HC and financial reports
- Financial Year – Roger will prepare a remit to change the financial year to match that of the swimming season
- Closing dates for Board nominations to be set at the next meeting
- Fenton and Waric will roll off – both are yet to decide if they will be re-standing
- Venue – sports southland meeting room
- Life Member and Service Awards – Sue to email clubs and encourage them to start thinking of possible people – closing date 31st June
- Roger to check constitution if Board can award directly or if all nominations need to come from Clubs
- Nomination form signing to be changed from chairperson to Club Office Bearer
- Waric noted that 2019 and 2020 Life Member and Honours recipients are missing – Sue to update

Prizegiving

- Fenton and Roger to meet next week
- Nomination form signing to be changed from chairperson to Club Office Bearer
- Timeline for nominations – Sue to work with Roger and Fenton

Meeting moves into Committee 8.05pm (Yvonne Fox, Lynne Elder, Fenton Herrick, Waric Cross, Roger Eagles & Sue Wilson) **Meeting moves out of Committee at 8.24pm**

Meeting Closes: 8.24pm

Passed as True and Correct June 9th

Roger Eagles Chairperson