

SWIMMING NZ

Short Course Championships

2018 New Zealand Short Course Championships

2- 6 October 2018, Sir Owen G Glenn National Aquatic Centre, Auckland.

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.

Meet Contact

Rachael Goodall

Event Manager

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events@swimming.org.nz

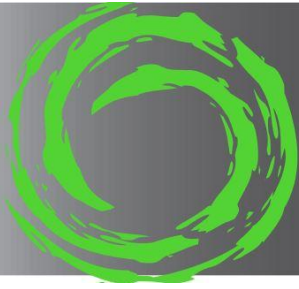
Venue Address

Sir Owen G Glenn National Aquatic Centre

14 Antares Place

Mairangi Bay

Auckland 0632



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Short Course Championships

General Entry Information

Entry Deadline

Tuesday 18 September 2018 at 11.59pm. Late entries will not be accepted.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Qualification Criteria

Age as at 2 October 2018.

The qualifying period is from 1 October 2017 to 16 September 2018.

The qualifying times are 25m Short Course times. Only Short Course times and Long Course Converted times can be used for qualification.

All swimmers shall only enter qualified events. Only results from approved meets will be able to be used as qualifying times, performances from unapproved competitions will not be eligible for entry to this competition.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Entry Fees

Entry fees are \$23.00 NZD per individual event and \$46.00 NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

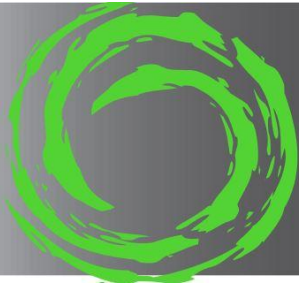
Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdraws before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctors certificate is supplied.

Spectator Tickets

Limited spectator seating will be available for each session. **Tickets will go on sale for the general public on 3 September 2018.**

Please note: ALL Sessions for the 2018 NZSC will be livestreamed, more information will be available on the Swimming New Zealand Website.



SWIMMING NZ

Short Course Championships

International Entries

Visitors will be able to submit entries using either a TM File or the international entry spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (8) international visitors may progress from heats to finals in any one event. A maximum of 2 international visitors per final, for example there can only be 2 in the A final, 2 in the B final, and 2 in the C final. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Event Specifications

In the morning session there will be timed final races swum in the following age groups; 13 years, 14 years, 15 years, 16 years and 17-18 and 19 & Over (Open).

The top 10 ranked swimmers in each age group will swim in the final heats of each event, all other swimmers will be rank seeded in combined age groups.

Finals to be held in the evening sessions will consist of the top 30 swimmers from the morning heats swimming in A-C Finals. 40 swimmers must swim in an event in the morning session for a C final to occur and 30 swimmers for a B final.

Para swimmers

Para swimmers can enter this event, Para swimmers events will be swum as open and these swimmers will swim within the able bodied morning events.

New Events:

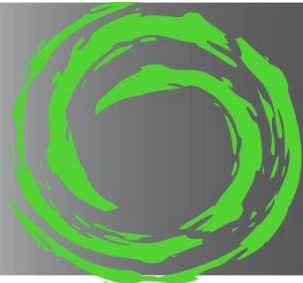
Women's 1500m & Men's 800m Freestyle.

The events are included in the 2018 program – they will be swum under the following criteria:

Top 10 Fastest entry times only as at the close of entries - times off the SNZ Database. (all other entries will be refunded). **Events are for New Zealand competitors only.**

Relays

Relays shall be swum at the end of the sessions as open age groups. Relays will be swum as timed-finals with the fastest timed-final being swum in the evening session, all other heats will be swum in the morning session.



SWIMMING NZ

Short Course Championships

Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on: **Friday 21 September 2018**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by: **11.59pm Sunday 23 September 2018.**

Final Psych Sheets will be posted on the SNZ website on: **Monday 24 September 2018.**

Pre-Meet Training

Pre event training is as follows:

Monday 1 October 2018: 8.00am – 12.00pm
 3.00pm – 7.00pm

Pool entry is free for training at these times. Access will be through the main entrance of the complex.

Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Withdrawals

Withdrawals from events for session one a will need to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals submitted after the meeting will incur a withdrawal fee.

As ALL events in all morning sessions are run as timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Withdrawals from evening final races will be required to be submitted 30 minutes from posting of event results.

Other T's & C's

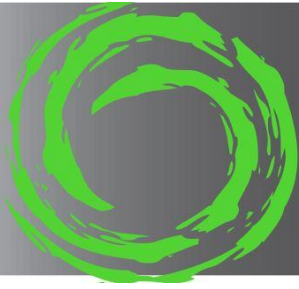
Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Medal Ceremonies

There is to be strictly NO PHOTOGRAPHY in the medal presentation area, all photo's will be taken by the official event photographer and photo's will be made available on the SNZ Facebook page.

Anyone taking photo's in this area will be asked to leave immediately.



SWIMMING NZ

Short Course Championships

Athlete Competition Information

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the swimmers entrance.

Spectators:

Spectators will have access to seating via the event entrance. Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been recently introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. Additional parking information is on the [event webpage](http://www.autmillennium.org.nz/parking) or www.autmillennium.org.nz/parking.

Athlete Seating

The seating plan will be posted on the SNZ website.

Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. **If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.**

Warm-Up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

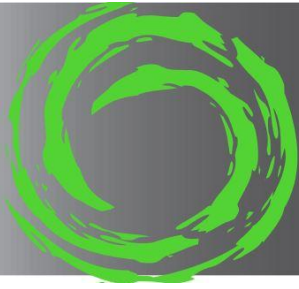
Self-marshalling will be employed during all heats sessions. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Winner Interviews

All **A FINAL winners** in the evening sessions will be asked to complete a short winner interview at the conclusion of the race.



SWIMMING NZ

Short Course Championships

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

Club/Regional Team Managers Information

Accreditation

Clubs will need to complete the coaches and managers form for team personnel who are region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

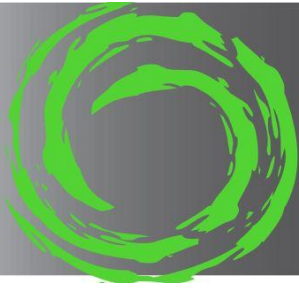
Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.



SWIMMING NZ

Short Course Championships

Managers Meeting

There will be a team manager's meeting held on **Monday 1 October at 5.00pm (venue TBC)**. Team Managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club must have at least **one representative at the meeting to ensure all information** is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the venue from **3.00pm – 5.00pm on Monday 1 October**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Results

Results will be posted as soon as possible in the complex. Swimming New Zealand will have live results via Meet Mobile, and PDF of each session's results will be posted on the events page at the conclusion of each session.

Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.