

SWIMMING NZ

(Incorporated)



SOUTHLAND REGIONAL ASSOCIATION
(Swimming Southland Inc)

OFFICIAL RULE BOOK

CONTAINING CONSTITUTION AND RULES OF SWIMMING SOUTHLAND

July 1998

Updated August 1999
Updated August 2001
Updated June 2002
Updated September 2007

Affiliated Clubs

Murihiku

Orca

Bluff

Fiordland

Spirit of Southland

Collegiate

Waverley

Waiau

Riverton

Oreti

Hokonui Aquatics

Mataura

Central Southland

Northern Southland (In recess)

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RULES

SWIMMING NZ (INC)

SWIM SOUTHLAND (Inc)

RULE 1 - NAME

1. The name shall be "Swim Southland Incorporated", commonly called "Swimming Southland" and which shall remain the Southland Regional Association of Swimming New Zealand Inc.
2. That the affiliated clubs within the Southland Region, as designated by Swimming NZ are:

Murihiku	Collegiate	Oreti
Orca	Waverley	Hokonui Aquatics
Bluff	Waiau	Mataura
Fiordland	Riverton	Central Southland
Spirit of Southland		Northern Southland (In Recess)

(Amended August 2007)

RULE 2 - OBJECTS

The objects of Swimming Southland shall be:

1. The objects of Swimming New Zealand as set out in Rule C3 of the Rules of Swimming NZ as far as the same are applicable.

(Amended June 2001)
2. To act as the controlling authority for Swimming NZ within Swimming Southland's region, to do all the things, and to exercise all the privileges delegated to Swimming Southland by the Rules and Laws of Swimming NZ.

(Amended June 2001)
3. To arrange, control and manage Swimming Southland Championship races and competitions, interclub races and competitions, or to delegate the right to affiliated clubs to conduct such races and competitions.
4. To do all other things within the Rules and Laws of Swimming NZ and these Rules as are calculated to forward Swimming Southland's objects.

RULE 3 - INTERPRETATION

These Rules made hereunder shall be read together with and form part of the Rules and Laws of Swimming NZ and its member organizations. In these Rules made hereunder unless repugnant to the context:

- a. The singular shall import the plural.

- b. The male shall import the female.
- c. "Club" shall mean a bona fide swimming club. A bona fide swimming club, to be recognized as such by Swimming NZ, must number not less than twenty (20) members liable under the Rules of the club for payment of regular subscriptions.
- d. "Member of a club" shall mean a financially declared member, one who is liable under the Rules of the club for the payment of the regular club subscription.
- e. "Member of Swimming Southland" shall mean any "member of a club" as defined in "d" above or any delegate duly appointed by a club to Swimming Southland under Rule 16 hereof or any other officer who, under the Rules of Swimming Southland, is an ex officio member of same.
- f. "SNZ" shall mean Swimming New Zealand.
- g. "Council" shall mean the Council of SNZ as constituted by Rule C10 of the Rules and Laws of Swimming New Zealand.
- h. The following are autonomous organizations within Swimming New Zealand, Swim Sport, Swim Education
- i. "Delegate" shall mean a representative of a club to Swimming Southland, duly appointed in accordance with rule 16 hereof.
- j. "Inter club carnival" shall mean a swimming carnival or competition at which members of clubs, in addition to members of the promoting club compete, or any carnival or competition organized by Swimming Southland or by any person or body under Swimming Southland permit at which members of more than one club compete.
- m. "Swimming Southland" shall mean Swim Southland Incorporated, being the Southland Regional Association of Swimming NZ.
- n. "Rules of Swimming Southland" shall include any Regulations made there under.
- p. "Rules of Swimming New Zealand" shall include the Laws and Regulations of Swimming NZ.
- q. "Management Committee" shall mean the Management Committee of Swimming Southland appointed as in accordance with rule 25 hereof.
(Amended June 2001)
- r. 'Competitive swimmer' means a member of a club, who competes in any interclub, regional, national or international competition ('representative competition'), and who has paid as part of his/her club membership fee, the Regional Association and SNZ competitive swimmer fees, as prescribed from time to time.
- s. "Club competition" means a competition organised by a club in which only members of that club may compete.

- t. "Inter-Club competition' means a competition organised by a club, in which members of any club may compete at, whether as individual representatives of a club, or as representatives of a club's team.
- u "Regional competition" means a competition organised by a Regional Association, in which members of any club may compete at, whether as individual representatives' of a club or as representatives of a club's team.

(Amended 22/7/07)

RULE 4 - BOUNDARIES

The boundaries of Swimming Southland shall be those laid down from time to time by Swimming NZ (C24).

RULE 5 – HEADQUARTERS AND REGISTERED OFFICE

The headquarters and registered office of Swimming Southland shall be at Invercargill, or at such other place as shall be determined by a vote of the affiliated clubs through Swimming Southland.

RULE 6 - COLOURS

The colours of Swimming Southland shall be maroon, gold, white and cobalt blue.

RULE 7 - CONSTITUTION

1. Swimming Southland is an Association of all members of all recognised bona fide swimming clubs within Swimming Southland's region as are now affiliated to Swimming NZ together with all members of the clubs as may from time to time be affiliated in the manner provided by the Laws of the Swimming NZ and that have signified their consent to be governed by the Rules and Laws of Swimming NZ and Rules of Swimming Southland. No club or member of a club shall have the right to take part in the management of the affairs of Swimming Southland except by delegates appointed by clubs as hereinafter provided.
2. Swimming Southland shall have over clubs, members, officials and others within its region, power of suspension or cancellation of appointment similar to the powers of Swimming NZ (C20).
3. Subject to the provisions of rule 33 hereof, clubs shall have over their own members and officers powers of suspension or cancellation of appointment, similar to the powers of Swimming Southland.

RULE 8 - AFFILIATION

1. A club wishing to join Swimming NZ shall apply in writing to the Secretary of Swimming Southland. A copy of the club's Rules and a statement of the number of its members, together with such further information, must accompany the application as Swimming Southland may require, or as may be called for by Swimming NZ. Included with the application shall be notification to Swimming Southland that the club has adopted rules based on the Swimming New Zealand's model constitution.

(Amended 26/06/01)

2. Swimming Southland shall forward the application, together with such recommendations, as it may deem proper, to Swimming NZ, which shall alone decide whether affiliation shall be granted.
3. The affiliation of a club shall operate as an agreement binding such club and the members thereof to abide by the Rules and Laws of Swimming NZ and of Swimming Southland and to accept and enforce all these lawful decisions. Any breach of this agreement shall render such club liable to suspension either by Swimming NZ or by Swimming Southland, or to expulsion by Swimming NZ.

RULE 9 - CLUB COLOURS

All clubs shall register their colours with Swimming Southland, and the Secretary shall keep a register of such colours:

Registered club colours

Town Clubs

Collegiate - maroon and gold
Murihiku - blue and gold
Orca – Blue, Black and Green
Oreti - red and gold
Waverley - gold and black

Country Clubs

Hokonui Aquatics - Cobalt Blue and Black.
Bluff – red and black
Waiau – navy blue and maroon
Fiordland - green, white and gold
Northern Southland - green
Mataura - maroon and white
Central Southland - jade and black

(Amended 24/06/01)

(Amended 16/7/06)

(Amended 27/6/99)

Spirit of Southland – Maroon, gold, white and cobalt blue.

(Amended 24/06/01)

RULE 10 - AFFILIATION FEES

a. Prior to 30 June in each year, SNZ shall fix the membership fees payable by every club and every competitive swimmer to both SNZ and each Regional Association, and promptly notify all clubs of the respective amount of such fees payable.

b Swimming Southland shall collect all such fees, and shall remit to SNZ, all SNZ fees payable no later than the 15th days of September, February and June in each financial year.

c Every club shall, in each year, remit to Swimming Southland no later than 15 July in each year, the contact details of every member of their club as at the preceding 30th day of June.

d Swimming Southland will be responsible for ensuring every club in their region complies with 10c, and upon receipt, but no later than 31 July in each year, forward such information to SNZ.

e A member will be ineligible to compete in any swimming competitions conducted by any Club, Regional Association or SNZ if he/she has not paid to his/her club all club, regional association and SNZ membership fees within 14 days of the dates they fall due.

f SNZ has the right to separately levy members to pay a special levy. If payment of a levy is not made within the time specified by SNZ in that levy a member will be ineligible to compete in any swimming competition.

g If any club fails to pay membership fees collected from members, Swimming Southland or any regional association shall fail to pay SNZ any SNZ member's fees forwarded to it by any club, the Swimming New Zealand Board may suspend the club or Swimming Southland until such fees are paid and/or impose any penalty as determined by the Board for such non payment.

(Amended 22/7/07)

RULE 11 - PAYMENT OF FEES

a. The club component of the Swimming New Zealand and Swimming Southland Levies will be invoiced to clubs on July 1st of each year. This invoice will be due for payment on the next return date as determined in Rule 10.

b. As swimmers start competing in regional meets after July 1st each year they will become immediately liable to pay the competitive swimmer levy. Swimming Southland will invoice clubs for each swimmer entered to compete for the first time in the year at the close of entries. The swimmers will be registered as competitive and the levy accrued at that date. This invoice will be due for payment on the next return date as determined in Rule 10.

c. If swimmers compete at an inter-club competition, in races deemed as competitive, before they are otherwise registered as competitive, it is up to the entering club to ensure the swimmer is registered by informing the Swimming Southland administrator in writing, prior to the first day of the meet.

d. Competitive registration at inter-club meets will only be required if the swimmer is entered in races deemed as competitive. This will include any races longer than 50 meters and any other race, 50 meter and below, determined as competitive by the meet rules.

RULE 12 - ARREARS OF FEES

1. The name of any member of an affiliated club who is in arrears with the payment of any fees or other money owing by him to such club, or to any other club, shall be posted to Swimming Southland as a defaulter, and thereupon he shall not be permitted to swim in any race under the control of Swimming Southland or of any club affiliated through Swimming Southland until such monies are paid.

2. The declaration by Swimming Southland that a person is a defaulter shall have all the effects of suspension upon the said person.

3. The Honorary Treasurer of each club shall furnish to the Secretary of Swimming Southland in time for presentation at the Annual General Meeting of Swimming Southland a list of such defaulting members at that date, together with the sums due by each of them respectively, and may at any time subsequently furnish the

Secretary of Swimming Southland with additional names of defaulters, together with the amounts due by each of them.

4. Any person posted to Swimming Southland as a defaulter must pay the amount due, plus a surcharge as hereinafter provided, into the hands of the Treasurer of Swimming Southland before he can be reinstated, but unless Swimming Southland has specifically determined otherwise in a particular case or cases, reinstatement shall follow immediately and automatically upon the discharge of the debt. Where Swimming Southland has specifically determined otherwise in a particular case or cases, reinstatement shall be subject to such conditions, as Swimming Southland shall determine.
5. In the case of a club situated more than eight (8) kilometers from the headquarters of Swimming Southland payment made to the Honorary Treasurer of the club, and by him notified to the Secretary of Swimming Southland, shall be deemed sufficient.
6. In every instance, the amount due by the defaulter shall be subject to a surcharge of 25% (twenty five percent), which shall become the property of Swimming Southland.

RULE 13 - ANNUAL RETURNS

1. Each club Secretary shall furnish to Swimming Southland's Secretary the return of clubs on the form provided, not later than 31 March in each year. Each club Secretary shall furnish to Swimming Southland's Secretary, seven days prior to the Annual General Meeting of Swim Southland:
 - a) A copy of the club's annual report and duly audited balance sheet.
 - b) The name(s) and address(es) of the delegate(s) who will represent the club on Swimming Southland during the ensuing year. No club that has failed to comply with these provisions may be represented at the annual meeting of Swimming Southland, and such club shall be excluded from representation while such default continues. Expulsions from representation on Swimming Southland shall have the effect of suspension on the club and all the members thereof, and in such cases the provisions of rule C20 of Swimming N Z shall apply.
 - c) Any club has the right to appoint a replacement delegate to Swimming Southland in the event of resignation, death or other valid reason.
2. Swimming Southland's Secretary shall, after the Annual Meeting of Swimming Southland, furnish to the Secretary of Swimming NZ, a Swimming Southland annual report and duly audited balance sheet and the name of the delegate(s) to represent Swimming Southland on Swimming NZ for the ensuing year. Each year he shall furnish to Swimming NZ:
 - a) The name of each club affiliated through Swimming Southland.
 - b) The name and address of the Secretary of each club.
 - c) The number of members in each club as at 31 March.

RULE 14 - RESIGNATION AND STRIKING OFF

1. Any member of Swimming Southland shall cease to be a member immediately upon ceasing to be a member of a club affiliated to Swimming NZ.
2. Any club or association may resign from Swimming NZ by giving written notice of such intention to the Secretary of Swim Southland, but such club or association shall continue to be liable for all affiliation fees and other monies due or accruing due to Swimming Southland or Swimming NZ and unpaid at the date of such resignation.
3. Any such club or association may by resolution passed at a Special meeting of Swim Southland be struck off the roll in cases where such club or association:
 - a) Has ceased to be financial.
 - b) Has committed a breach of the Rules of Swimming Southland or Swimming NZ or permitted or condoned any breach thereof by any of its members.
 - c) Has ceased to exist.
 - d) Has by alteration of boundaries ceased to be within the Swimming Southland region
4. The provisions of rule 32 hereof shall apply in all cases of striking off under clauses "a" and "b" of the last preceding section.
5. In the event of the dissolution of a club, or of a club through any other cause ceasing to exist, the funds and property thereof, after the discharge of all liabilities shall, in the absence of a specific rule to the contrary in the Rules of such club, be handed to Swimming Southland to be disposed of as Swimming Southland shall determine. In no event shall the surplus assets of a club be divided among the members thereof, nor shall the members of the club have any beneficial interest therein.

RULE 15 - TRANSFERS

- a. Any member of a club desiring to transfer to another club, shall forward to the secretary of the new club, their application together with a certificate from the former club that s/he is not financially indebted thereto. A member under suspension, or awaiting a hearing for an offence capable of having a period of suspension imposed, is ineligible for transfer. In addition the member will forward to Swimming Southland the application in writing and Swimming Southland shall have discretion to grant or refuse such transfer.
- b. A member may only be a competitive swimmer for 1 club at any one time.
- c. For transfers of competitive swimmers only, the transfer shall not become effective until the expiry of 60 days from the date that the transfer and the certificate were lodged with the new club

d. During the 60 day period the transferring competitive swimmer may continue to represent the club transferred from and/or the regional association of that club, but no other.

e. In no case shall Swimming Southland grant a transfer unless evidence satisfactory to Swimming Southland is produced to that all transfer rules of Swimming NZ have been complied with.

(Amended 22/7/07)

RULE 16 – REPRESENTATION

1. Each club or other body affiliated with Swimming NZ through Swimming Southland shall be entitled to representation on Swim Southland as follows:
 - a) Clubs with 20 to 50 members, one (1) delegate.
 - b) Clubs with 51 to 100 members, two (2) delegates.
 - c) Clubs with 101 to 200 members, three (3) delegates, with one additional delegate for each subsequent 100 members or part thereof, always providing that the part thereof be at least 50 members, but the absolute maximum representation for any one club be five (5) delegates.
 - d) From year to year, club financial membership figures as printed in the latest Swimming Southland annual report shall be used to ascertain club membership strength.

2. Delegates shall be members of the club they represent subject to the following exception - where the headquarters of a club is situated a distance of more than fifty (50) kilometers from the headquarters of Swimming Southland; such a club may delegate one representative other than a member to represent it on Swimming Southland to act as a proxy. Clubs who appoint such representatives can at any time be represented by their own delegates, but only up to the voting strength set out above. Should a representative appointed under this exception not be a member of a club, his admission as a delegate on Swimming Southland shall be subject to his being an amateur, and subject further to the approval of Swimming Southland, and Swimming Southland may decline to accept him as a delegate without giving any reason therefore.

RULE 17 - OFFICERS

The officers of Swimming Southland shall be Patron, President, Senior Vice President, Junior Vice President, two (2) Honorary Vice Presidents, Immediate Past President, Secretary, Treasurer, Chairperson of Management Committee, Chief Recorder, Registrar and Education Officer, if deemed necessary.

7/07/02)

(Amended

RULE 18 - ELECTION OF OFFICERS & OFFICIALS

1. The following together with the officers named in rule 17, but with the exception of Patron, Immediate Past President, Chairperson of Management Committee, and Educational Officer shall be elected at each Annual General Meeting of Swim Southland. Chief Referee, Chief Starter, Chief Inspector of Turns, Chief Timekeeper, three Technical Examiners (two from the City and one from the Country), Selector, and Management Committee of (8) eight. (Amended 07/07/2002)
2. Such officers and officials shall be elected from affiliated members. Nominations shall be forwarded by the clubs to Swim Southland Secretary at least one calendar month prior to the Annual General Meeting. No nomination shall be accepted unless the Chairperson is satisfied that the nominee is willing to accept office. In all cases of contested officers the voting shall be by secret ballot. Scrutinizers for the examination of voting papers shall be elected at the meeting. In the event of any office becoming vacant between two annual meetings, such vacancy may only be filled at a general meeting called for that purpose.
3. In addition to the foregoing, Swim Southland shall appoint an Honorary Auditor, who shall be qualified by professional status to perform the duties of a public accountant, and who shall not be an officer of Swim Southland.
4. The position of Patron shall only be voted on as and when required.
5. Notwithstanding anything to the contrary in the foregoing provisions, Swim Southland may appoint such stipendiary officers in lieu of Honorary Officers, as it shall determine, and in the appointing of such officers, it shall not be restricted to appointing a different person to each office.
6. Honorary Vice Presidents shall be ex officio members of Swim Southland.
7. The President and Secretary of Swim Southland shall have the right of entry free of charge to any meeting within Swim Southland's region, held under the Rules of Swim New Zealand.
8. There shall be three (3) selectors, one of whom shall retire annually. The retiring selector shall be eligible for re-election.
9. An Awards Committee of three (3) elected members (who shall be life members of Swim Southland) shall be elected every five (5) years on the years ending on "0" and "5". These three, along with the President and Secretary of Swim Southland ex officio, will comprise the awards Committee. However, should there ever be insufficient life members available or willing to act, any holder of a Southland honours award may be nominated for election. It shall be the duty of the Awards Committee, to organize life member certificates as required.

RULE 18 - ELECTION OF OFFICERS & OFFICIALS (Cont.)

10. In the absence of a nomination for, and election of either a Chief Recorder and/or Registrar, then the incoming Management Committee has the power to appoint, for the current year, suitable persons to these positions.

RULE 19 - DUTIES OF OFFICERS & OFFICIALS

1. Secretary

- a) The Secretary shall attend all meetings of Swimming Southland and its Management Committee, and shall keep a clear record of all transactions and proceedings of Swimming Southland and the Management Committee in a minute book provided for that purpose.
- b) The Secretary shall conduct the correspondence of Swimming Southland and file copies thereof together with all letters received.
- c) The Secretary shall be responsible for seeing that all past records and documents of Swimming Southland and as far as possible the current records and documents, are kept in safekeeping.

2. Treasurer

- a) The Treasurer shall receive all fees and other monies of Swimming Southland in accordance with the manner provided for in the Rules and shall keep a clear record of the income and expenditure of Swimming Southland.
- b) The Treasurer shall ensure that the books shall be at any reasonable time open to the inspection of the Management Committee, and shall submit a balance sheet, properly audited, to the Annual General Meeting of the delegates.
- c) The Treasurer shall place all monies received in his official capacity to the credit of Swimming Southland in a bank account to be specified by Swimming Southland.
- d) The Treasurer shall ensure that all disbursements of Swimming Southland's funds shall be by cheques, or electronic transfer, with documents to be signed by two persons duly appointed by the Management Committee for the purpose.
- e) No part of Swimming Southland's income or other funds is to be used or be available for the personal use of any member or an associated person of any member

3. **Technical Examiners** - the examiners, who shall be nationally qualified referees, shall conduct examinations for Southland officials and report their findings with suitable recommendations to the Management Committee.

RULE 19 - DUTIES OF OFFICERS & OFFICIALS (cont.)

4. Technical Committee - shall consist of the Chief Referee, Chief Inspector of Turns, Chief Starter, Chief Timekeeper, the Technical Examiners and the Regional National Examiner. Their duties shall be:
 - a) For Technical Examiners, to conduct Southland examinations for Technical Officials.
 - b) Responsible for the appointment of swimming Technical Officials for Southland Championships and competitions.
 - c) To periodically vet the list of Swim Southland officials and to delete the names of those who are not active. Also if the Committee deems it necessary, delete the names of any Southland officials whose work is not up to standard.
 - d) To encourage officials to become nationally qualified.
 - e) To answer all queries on interpretation or intent of Rules, failing so, to forward to SNZ for clarification.
 - f) To conduct official's seminars each year in order to maintain a standard required of officials.

RULE 20 - ANNUAL MEETING

1. The Annual General Meeting of Swimming Southland shall be held at such time as Swimming Southland shall prescribe, but in any case, it shall be held prior to the Annual General Meeting of Swimming NZ and shall be presided over by the President.
2. The order of business at the Annual General Meeting shall be:
 - a) Roll call of delegates.
 - b) Proxies.
 - c) Apologies for absence.
 - d) Tabling of Club annual reports and balance sheet, and notification of the names of delegates appointed by clubs for the ensuing year. No club that has failed to provide copies of its report and balance sheet shall be permitted to participate in the meeting.
 - e) Confirmation of minutes of the preceding Annual General Meeting.
 - f) Presentation of annual report.
 - g) Presentation of financial report.
 - h) Election of officers

RULE 20 - ANNUAL MEETING (cont.)

- i) Honorariums.
- j) Consideration of recommendations of the Awards Committee.
- k) Consideration of motions and recommendations, of which notice has been given.
- l) General business.

The Chairperson for any reason deemed necessary may vary the order in which business is taken.

3. Notice of the date, time and place of holding the Annual General Meeting, together with copies of Swimming Southland's annual report and balance sheet shall be forwarded to the Secretary of each affiliated club (in sufficient numbers that each delegate should receive a copy) to each elected officer, and official and to each life member of Swimming Southland at least fourteen (14) days before the date of the meeting.

RULE 21 - DELEGATES MEETING

1. Four general meetings of Swimming Southland shall be held each year. Seven days notice shall be given by the Honorary Secretary to persons as listed in rule 20.3.
2. The Management Committee may call Special General meetings of Swimming Southland at any time. Notice of the holding of a Special General meeting shall be forwarded by the Secretary to the persons as listed in rule 20.3 at least fourteen (14) days before the date set down for the meeting. The notice shall state the business to be transacted at such meeting and except with the assent of three fifths of the delegates present and entitled to vote at the meeting, no business other than that set out on the notice shall be transacted at such meeting.
3. The Secretary on the receipt of a requisition signed by at least three clubs, and setting forth the nature of the business to be transacted at such a meeting shall call extraordinary General meetings of Swimming Southland. Immediately upon the receipt of such a requisition, the Secretary shall take steps to convene the Extraordinary General meeting. At least fourteen (14) days notice of such meeting shall be given to the persons as listed in rule 20.3. The notice shall set out explicitly the nature of the business proposed to be transacted in accordance with the requisition. At such Extraordinary General meetings no business other than that set out in the notice calling the meeting shall be transacted.
4. If at the time when any meeting of Swimming Southland or Management Committee must terminate, and the business set down to be transacted has not been completed, the Chairperson, with the concurrence of the meeting, may adjourn such meeting, and such adjournment may be repeated as often as is necessary to complete the business set down to be transacted. The verbal announcement of the Chairperson of the time, date and place of such adjournment shall be sufficient notice of same.

RULE 21 - DELEGATES MEETING (cont.)

5. At all meetings of Swimming Southland, where not specifically provided for under these Rules, Parliamentary standing orders shall apply.

RULE 22 – QUORUM

1. One third of the delegates of Swimming Southland entitled to attend a general meeting thereof shall constitute a quorum at such meeting.
2. At meetings of any Emergency or other Committee, or of any Sub-Committee other than the Management Committee, in the absence of any direction on the subject from Swimming Southland, the quorum shall be as such Committees or Sub-Committees shall respectively determine.
3. Except as hereinafter provided, no business shall be transacted at any general meeting of Swimming Southland unless a quorum of delegates is present in person or by proxy.
4. If within fifteen (15) minutes from the time appointed for the commencement of the meeting a quorum is not present, the Chairperson shall declare the meeting lapsed, and the meeting shall stand adjourned to the same day within the next week at the same time and place, or to such other day, time and place not being more than fourteen (14) days after the date of such meeting, as a majority of the delegates present may determine, and if at such adjourned meeting a quorum is not present at the expiration of fifteen (15) minutes from the time appointed for the commencement of the meeting, then those delegates who are present shall constitute a quorum and may transact the business for which the meeting was called. The verbal announcement of the Chairperson, of the day, time and place shall be sufficient notice of such an adjourned meeting.
5. If within fifteen (15) minutes of the time appointed for the commencement of an Extraordinary General meeting, called by requisition a quorum is not present, the Chairperson shall declare such a meeting dissolved.

RULE 23 – VOTING

1. At meetings of Swimming Southland those entitled to vote shall be: President, Senior Vice President, Junior Vice President, Life Members, elected members of the Management Committee, Club Delegates as per rule 16, para 1, one vote per person. At meetings of Management Committee all members of the Management Committee shall be entitled to vote.
2. In the case of equality of voting, the Chairperson shall have a casting vote as well as a deliberate vote.
3. Voting shall be on the voices, save when a vote is challenged, when a show of hands shall be taken. When demanded by two or more delegates representing different clubs, a division may be taken. In all cases of division, the voting shall be recorded in the minutes.

RULE 23 – VOTING (Cont)

4. Ex officio members of Swimming Southland may move or second motions, but unless they are also delegates they may not vote.

RULE 24 – PROXIES

1. Any delegate representing a club, or the Secretary of such club, may appoint a proxy to represent such delegate at any meeting of Swimming Southland, and such proxies, unless limited by the document appointing them, shall have all the powers of speech and vote possessed by the delegate for whom they act.
2. All proxies shall be in writing and shall be handed to the Chairperson at the commencement of the meeting.
3. Proxies may not, without the consent of Swimming Southland be given for more than two consecutive meetings in respect of the same delegate.
4. Except in the case of a delegate coming within the scope of section 2 of rule 16 hereof, a proxy may be given only to a member of Swimming Southland or to a member of the club in respect to whose delegate such proxy is given.

RULE 25 - MANAGEMENT COMMITTEE

1. Swimming Southland at its Annual General Meeting shall elect eight (8) members, who together with the Honorary Secretary and Honorary Treasurer and Chief Recorder will be the Management Committee. The President, whether a member of Management or not, has full voting and speaking rights at Management meetings.
2. The affairs of Swimming Southland shall be conducted and governed by the Management Committee, which shall at its first meeting elect one of their number as Chairperson for the year.
3. Each member of the Management Committee shall be convener of a Sub-Committee, the size of which shall be, as the convener deems necessary to conduct the work of that Committee. The convener shall at each Management Committee give a report of the work done by that Committee.

The appointment of a Carnival Convener, A.O.D. (Automatic Officiating Device) Convener, and Education Officer shall be made by the Management Committee at its first meeting. An Assistant General Secretary may also be appointed by the Management Committee at any time should this be considered by the management Committee to be necessary.

4. If a vacancy arises on the Management Committee through death, resignation or otherwise, the Secretary shall call for nominations from clubs. Such vacancy shall be filled by ballot or election, at the next succeeding delegates meeting.

RULE 25 - MANAGEMENT COMMITTEE (cont.)

5. The Management Committee shall at its first meeting appoint an Emergency Committee of three (3), the Swimming Southland President, the Chairperson of Management and the Honorary Secretary. However, if any of those named officials be unavailable, Management shall have the power to appoint replacements. Such an Emergency Committee is authorized and empowered to deal with unexpected and urgent business that may arise, but should seek confirmation of any such business transacted at the next meeting of the Management Committee.
6. Minutes of Management Committee meeting shall be circulated to the Secretary of affiliated clubs, to elected officers and officials and to Life Members of Swimming Southland.
7. At meetings of Management Committee six (6) members entitled to sit at such meetings shall constitute a quorum. Any member absenting them self from three (3) consecutive meetings without a satisfactory reason for doing so will be liable to be struck off the Management Committee. If the member so struck off be an elected officer, then such office shall by that very fact become vacant by reason of such officer's loss of Management Committee membership, and the vacancy shall be filled in accordance with the provisions of rule 18, clause 2, hereof.
8. The Management Committee may, on behalf of Swimming Southland, borrow or raise money in the maximum sum of \$10,000 at any time and secure repayment of the same by mortgage charge or lien upon the whole or any part of the property or assets of the club, whether present or future and whether or not interest is chargeable on the borrowed money. Sums in excess of \$10,000 may be borrowed after approval of a duly constituted Special General Meeting of Swimming Southland
- 9.1 Swimming Southland shall indemnify the members of the committee, auditor, and other officers from all losses and expenses incurred by them in or about the discharge of their respective duties except such as result from their own respective wilful default.
- 9.2 No member at the Committee, auditor or other officer shall be liable for the acts or defaults of any other member of the Committee, auditor or other officer, or for any loss or expense happening to Swimming Southland unless the same happens from his or her wilful default.
- 9.3 Swimming Southland is authorised to maintain a policy of insurance for the purpose of meeting any claim made against it pursuant to this indemnity provision.

RULE 26 - DELEGATION OF POWERS

Swimming Southland may delegate all or any of its powers to a Committee or to a club.

RULE 27 - ANNUAL MEETINGS OF CLUBS

Annual meetings of clubs must be held prior to the date fixed for the Annual General Meeting of Swimming Southland.

RULE 28 - COMPETITIONS

1. All interclub races, carnivals and competitions shall be under the control of Swimming Southland. At the beginning of each season the Management Committee shall publish a list of dates for Swimming Southland fixtures and interclub carnivals.
2. Carnival entries will only be accepted on appropriate forms available from Swimming Southland or on formatted computer disk. This to apply to all club and Swimming Southland approved carnivals. This does not apply to the Southland Championship entries, which will only be accepted on special championship entry forms, or on formatted computer disk.
3. Competitors in any event shall swim the same distance.
4. Clubs desiring to conduct extra meets and carnivals shall make application to the Management Committee, who shall grant such application or not as it shall deem fit, and in granting permission may impose such conditions as it shall determine.
5. Clubs desirous of visiting a club in another region, shall obtain the permission of the Management Committee at least 14 days prior to the first day of the meet, who will then notify the region concerned.
6. A competitive swimmer will not be eligible to compete in a representative competition unless he/she:
 - Is a current member of SNZ, and
 - Has first paid his/her membership fees to his/her club, (including the Regional Association and SNZ competitive swimmer fees), and
 - Has first paid any other fees or costs prescribed by his/her regional association and/or SNZ, including the fee or cost to travel to, be accommodated, and compete in, a past or future representative competition
7. At Inter-Club or Regional competitions, a Club or Regional Association may permit non-members to compete against SNZ members in a relay race, but no other.
8. At Inter-Club competitions, a Club may organise up to 50m races, but no others, in which club members (other than competitive swimmers), and or non members may compete.

(Amended 22/7/07)

RULE 29 - CARNIVAL FEES/GEAR HIRE CHARGES

1. All clubs conducting carnivals shall pay to Swimming Southland charges as set down by the Management Committee annually, and published in the carnival handbook.
2. Swimming Southland stopwatches and other gear will be loaned to outside organizations only at the discretion of Management Committee.

RULE 30 - VISITING SWIMMERS

Clubs under the jurisdiction of Swimming Southland desirous of inviting swimmers from other regions to compete at local carnivals must apply to the Management Committee for permission at least 14 days prior to the first day of the meet. Likewise, swimmers under the control of this region must obtain permission from Swimming Southland at least 14 days before the first day of the meet before competing in carnivals under the control of another Region.

RULE 31 - SUSPENSION

1. Any club or club member shall be liable to suspension during the discretion of Swimming Southland in the event of it or his violating the Rules of Swimming Southland or of Swimming NZ, or of neglecting to comply with any lawful direction of Swim Southland.
2. Any swimmer guilty of unfair practice or misconduct, whether relating to racing to not, shall be liable to suspension or disqualification, as Swimming Southland shall determine.
3. Any club, club member, officer, official or other body or person, which or who shall, in the opinion of Swimming Southland, do or omit to do, or cause to be done, any act, deed, matter of thing whereby any other club, club member, officer, official or other body or person shall or may or may be likely or liable to suffer any loss, hardship, loss of status, injustice or other injury shall be liable to suspension for such term as Swimming Southland shall deem proper and Swimming Southland shall have full power to inflict such penalty as it may determine in the case of an individual notwithstanding that such person may have resigned, retired from or otherwise ceased to hold or be in the position occupied at the time of the commission of the offence.
4. No club, body or club member or other person shall be suspended without being given adequate opportunity of being heard in defense. Notice of a proposal to suspend or otherwise deal with any body or person shall be given in writing to the body or person concerned, setting forth explicitly the charge preferred and notifying the time and place of hearing.
5. Notice of suspension or the imposition of other penalty shall at once be given by the Secretary of Swimming Southland to the body or person concerned and the Secretary of Swimming Southland shall, at the time, notify in the writing the Chief Executive Officer of Swimming NZ.
(Amended 24/06/01)
6. Subject to the provision of rule C9 of the Laws of Swimming NZ and the provisions of rule 15 of these Rules, a member of a suspended club may, with the permission of Swimming Southland apply to any other club for membership.
7. A suspended body or person may appeal.

RULE 32 – APPEALS

1. Any person or body within the jurisdiction of Swimming Southland may appeal to Swimming Southland.
2. All appeals shall be governed by rule C23 of Swimming NZ.

RULE 33 - ALTERATION OF RULES

1. These Rules shall not be added to, rescinded, or amended, nor shall any new rule be enacted save at the Annual General Meeting of Swim Southland, or at a Special meeting called for that purpose.
2. Notice of any proposal to add to or amend any rule, or to enact any new rule, shall be sent to the Secretary of each affiliated club, to elected officers and officials of Swim Southland and to life members, at least fourteen (14) clear days before the date set down for the meeting at which such proposal is to be considered.
3. No motion to amend or rescind any rule, or to enact any new rule, shall be declared carried unless the votes in favour shall be at least three fifths of the total votes cast.
4. No addition to or alteration of personal benefit Rule 19.2(e) shall be approved without the approval of the Inland Revenue Department.

RULE 34 - ACCESS TO RULES

1. The Rules of Swimming Southland shall be open to inspection by any member of an affiliated club or organization affiliated with Swimming Southland at all times that the Secretary of Swimming Southland shall consider reasonable.
2. Each club, officer, and delegate shall be required to purchase from Swimming Southland at such a price as Swimming Southland shall determine, a copy of the Rules of Swimming Southland, and shall from time to time renew such purchase as new additions of such Rules become available. It shall be necessary for all members of Management to obtain a copy of the Rules and/or amendments.

RULE 35 - INTERPRETATION OF RULES

Subject to rule, C23 of Swimming New Zealand the decision of Swimming Southland shall be final on all matters in interpretation of the Rules made hereunder. The Secretary of Swimming Southland shall keep a list of all the rulings of interpretation given by Swimming Southland.

(Amended June 2001)

RULE 36 - MATTERS NOT PROVIDED FOR

If any question shall arise concerning any matter not provided for in these Rules made there under, the same shall be decided by Swimming Southland, whose decision, subject to rule C23 of Swimming N Z shall be final.

RULE 37 - WINDING UP

In the event of the disbandment or winding up of Swimming Southland, the property of Swimming Southland shall be realized and the proceeds shall be vested in Swimming NZ as trustee to be applied to the encouragement of swimming in Southland and in no case shall any part of the assets or property of Swimming Southland be paid to or distributed among the individual members of Swimming Southland.

Swimming Southland may go into liquidation if at a general meeting of Swimming Southland the members pass by a simple majority a resolution to do so, and provided that this resolution is confirmed at a subsequent general meeting called for the purpose and as required by Section 24 of the Incorporated Societies Act 1908.

RULE 38 - MANAGERS & ASSISTANT MANAGERS

Managers, Assistant Managers and where applicable, a suitable coach, for all Swimming Southland teams shall be appointed by the Management Committee.

RULE 39 - SWIM SOUTHLAND AWARDS

1. Swimming Southland Service Awards - all applications for awards other than those automatically granted shall be submitted to the Awards Committee whose recommendations shall be tabled at the next Annual General Meeting of Swim Southland for award confirmation. Applications the Committee decided they cannot recommend will be returned without comment to the proposers. All representations to this Committee will be treated as strictly confidential.
2. Conditions concerning the granting of Service Awards - Swimming Southland shall call for nominations from its Management Committee or Committee of an affiliated club by the 31st of March each year. The names of any candidate for an Award are to be submitted at least one month prior to that current years Annual General Meeting.
(Amended 25/7/04)
3. The main consideration will always be the quality of service rendered to Swimming Southland or club. Length of service is not to be taken as securing automatic award. As a guide only, and except in very special or outstanding cases, the following would be expected:

Swimming Southland Management Committee - 5 years
Swimming Southland official or club executive and official - 8 years

The above expect years of service need not necessarily be continuous. (Amended 16/7/06)
4. On all service blazers, the "service award" strip shall be placed horizontally below the Southland monogram.

5. Honours awards - seven years after receiving the Southland Service Award, and providing that the holder has continued throughout that period to give service of the quality that earned the Service Award in the first instance, an Honours Award be presented. All applications for Honours Awards must be submitted to the Awards Committee on the same conditions as for Service Awards. It shall be the further duty of the Service Awards Committee to consider and make recommendations in similar

RULE 39 - SWIM SOUTHLAND AWARDS (CONT)

conditions, as apply to applications for Service Awards, regarding any applications for Life Membership of Swimming Southland.

6. Swimming Southland official blazers - Swimming Southland officials may wear black blazers and on the pocket the Southland gold monogram with the appropriate worded "strips" in gold lettering. Those eligible to wear the monogram and appropriate strips are:
 - a) Members of the Management Committee whilst in office.
 - b) President of Swimming Southland.
 - c) Swimming Southland officials qualified by examination.
 - d) Swimming Southland manager and assistant managers (if not otherwise qualified the monogram and appropriate strips shall be loaned for the duration of the meet).

RULE 40 - LIFE MEMBERSHIP

1. Swimming Southland may elect to Life Membership of the region any person, who in the opinion of Swimming Southland has rendered conspicuous service over a period of not less than twenty (20) years.
2. No member shall be elected a life member of Swimming Southland unless the affirmative votes shall be three fifths of the total voting strength of the clubs on Swimming Southland.
3. A candidate for Life Membership may be nominated by Swimming Southland, or by an affiliated club in writing to the Secretary of Swimming Southland, setting out fully the grounds on which nomination is made. The Awards Committee, whose recommendation shall be considered at the first ensuing Annual General Meeting of Swimming Southland, shall consider this nomination. Nominations for Life Membership must be in the hands of Swimming Southland Secretary not later than 31 March each year.
4. Life Members of Swimming Southland shall have full voting and speaking rights on all matters before Swimming Southland.
5. Life Members of Swimming Southland shall have the right of entry free of charge to all meetings held within Swimming Southland's region under the Rules of Swimming NZ.

6. Persons so elected, as Life Members of Swimming Southland shall be presented with a certificate of Life Membership and a Life Membership badge.

RULE 41 - SWIMMERS TRACKSUITS/UNIFORMS

Any swimmer who is selected, and who competes at any national championship meet, shall be required to wear the official Swimming Southland tracksuit/uniform as determined by management from time to time.

RULE 42 - SOUTHLAND RECORDS

1. The Management Committee shall consider applications for recognition of record performances, only when the conditions as set out in rule SR 14 of Swimming NZ are strictly complied with in every detail, except for Swimming Southland records, when, in the absence of electronic timing, of the three timekeepers on each lane, the Chief lane timekeeper is the only one required to be qualified. The water shall be as still as possible.
2. Only members of clubs affiliated to Swimming Southland will be eligible to establish Southland records.
(Amended 24/06/01)
3. Southland records shall be recognized for Southland Championship distances, and any other distances as may be determined from time to time.
4. No performance of a swimmer will be recognized as a record until the Management Committee has by resolution, so authorized. Particulars of any record shall be recorded in the minute book of Swimming Southland and the Records Convener shall keep a list of Southland records, and shall from time to time revise such list as directed.
5. Record time established by Southland swimmers outside of Southland in either long course or short course pools of not less than 25 meters shall be recognized as Southland records. It is the swimmers responsibility to produce proof of having broken a record in a pool outside of the Southland region.
6. Record certificates shall be issued at the end of the season. Where a swimmer has broken a record more than once, only one certificate shall be issued bearing all the record times of the swimmer for that event.

RULE 43 - DISTANCES FOR SOUTHLAND RECORDS

Long and short course:

1.	<u>Open/Senior Men</u>	<u>Open/Senior Women</u>	
	50 meter freestyle	50 meter freestyle	
	100 meter freestyle	100 meter freestyle	
	200 meter freestyle	200 meter freestyle	
	400 metre freestyle	400 metre freestyle	
	800 metre freestyle	800 metre freestyle	
	1500 metre freestyle	1500 metre freestyle	
	50 metre backstroke	50 metre backstroke	
	100 metre backstroke	100 metre backstroke	
	200 metre backstroke	200 metre backstroke	
	50 metre breaststroke	50 metre breaststroke	
	100 metre breaststroke	100 metre breaststroke	
	200 metre breaststroke	200 metre breaststroke	
	50 metre butterfly	50 metre butterfly	
	100 metre butterfly	100 metre butterfly	
	200 metre butterfly	200 metre butterfly	
	100 metre medley (sc only)	100 metre medley (sc only)	(Amended 24/06/01)
	200 metre medley	200 metre medley	
	400 metre medley	400 metre medley	
	 <u>U/16 Boys</u>	 <u>U/16 Girls</u>	 (Amended 7/07/02)
	50 metre freestyle	50 metre freestyle	
	100 metre freestyle	100 metre freestyle	
	200 metre freestyle	200 metre freestyle	
	400 metre freestyle	400 metre freestyle	
	800 metre freestyle	800 metre freestyle	
	1500 metre freestyle	1500 metre freestyle	
	50 metre backstroke	50 metre backstroke	
	100 metre backstroke	100 metre backstroke	
	200 metre backstroke	200 metre backstroke	
	50 metre breaststroke	50 metre breaststroke	
	100 metre breaststroke	100 metre breaststroke	
	200 metre breaststroke	200 metre breaststroke	
	50 metre butterfly	50 metre butterfly	
	100 metre butterfly	100 metre butterfly	
	200 metre butterfly	200 metre butterfly	
	100 metre medley (sc only)	100 metre medley (sc only)	(Amended 24/06/01)
	200 metre medley	200 metre medley	
	400 metre medley	400 metre medley	

RULE 43 - DISTANCES FOR SOUTHLAND RECORDS (cont.)

Under 14 years boys

50 metre freestyle
100 metre freestyle
200 metre freestyle
400 metre freestyle
800 metre freestyle
1500 metre freestyle
50 metre backstroke
100 metre backstroke
200 metre backstroke
50 metre breaststroke
100 metre breaststroke
200 metre breaststroke
50 metre butterfly
100 metre butterfly
200 metre butterfly
100 metre medley (sc only)
200 metre medley
400 metre medley

Under 14 years girls

50 metre freestyle
100 metre freestyle
200 metre freestyle
400 metre freestyle
800 metre freestyle
1500 metre freestyle
50 metre backstroke
100 metre backstroke
200 metre backstroke
50 metre breaststroke
100 metre breaststroke
200 metre breaststroke
50 metre butterfly
100 metre butterfly
200 metre butterfly
100 metre medley (sc only)
200 metre medley
400 metre medley

(Amended 24/06/01)

Under 12 years boys

50 metre freestyle
100 metre freestyle
200 metre freestyle
50 metre backstroke
100 metre backstroke
200 metre backstroke
50 metre breaststroke
100 metre breaststroke
200 metre breaststroke
50 metre butterfly
100 metre butterfly
200 metre butterfly
100 metre medley (sc only)
200 metre medley

Under 12 years girls

50 metre freestyle
100 metre freestyle
200 metre freestyle
50 metre backstroke
100 metre backstroke
200 metre backstroke
50 metre breaststroke
100 metre breaststroke
200 metre breaststroke
50 metre butterfly
100 metre butterfly
200 metre butterfly
100 metre medley(sc only)
200 metre medley

(Amended 07/07/02)

(Amended 24/06/01)

Under 10 years boys

50 metre freestyle
100 metre freestyle
200 metre freestyle
50 metre backstroke
100 metre backstroke
50 metre breaststroke
100 metre breaststroke
50 metre butterfly
100 metre butterfly
100 metre medley (sc only)
200 metre medley

Under 10 years girls

50 metre freestyle
100 metre freestyle
200 metre freestyle
50 metre backstroke
100 metre backstroke
50 metre breaststroke
100 metre breaststroke
50 metre butterfly
100 metre butterfly
100 metre medley (sc only)
200 metre medley

(Amended 24/06/01)

RULE 43 - DISTANCES FOR SOUTHLAND RECORDS (cont.)

2. 4 x 100 metre flying squadron relay
3. Relays: boys, girls and mixed (minimum 2 female)

Under 12, under 14, under 16 and senior:
4 x 50 freestyle and 4 x 50 medley

(Amended 07/07/02)

For open men and women:
4 x 100 freestyle and 4 x 100 metre medley.
4 x 200 freestyle and 4 x 200 metre medley

RULE 44 – SWIMMING SOUTHLAND CHAMPIONSHIPS

1. Swimming Southland may conduct annually such Regional Championships, as it shall determine. The championship events shall be those prescribed by the Rules of Swimming Southland.
2. In lieu of conducting the Championships, Swimming Southland may delegate the right to conduct such Championships to a club or clubs.
3. Any club wishing to conduct a Swimming Southland championship event or events shall apply to Swimming Southland in writing for permission to do so, and Swimming Southland may grant such application on such terms as it shall deem fit.
4. Swimming Southland reserves full power over Swimming Southland championship events, whether conducted by Swimming Southland or by a club.
5. No club, sports promoter, or other body or person, shall employ or permit to be employed the term “championship” in respect to any race other than a club championship or a schools or similar scholastic championship or a purely naval, military or air force championship, conducted by those services respectively without the approval of Swimming Southland, nor without the prior approval of Swimming Southland, shall any description be applied to any race or any device or advertisement employed that will or may convey the impression that any event is a championship event carrying a title reserved by these Rules to events held under the Rules of Swimming NZ.

RULE 45 - RULES FOR SWIM SOUTHLAND CHAMPIONSHIPS

1. Swimming Southland Championships shall be open in all grades to persons who are registered members of any club affiliated to Swimming N Z and who have swum, in the twelve (12) months prior to the date of the closing entries for such Championships a time equal to or better than the qualifying time for the distance and stroke as set out by Swimming Southland. The time set shall be the "A grade" qualifying times for that season.
2. Swimming Southland Championship entries, must come through the club nominated Official. No entries shall be received after the specified closing date and no entry shall be accepted without the entry fee or an approved line of credit. The Management Committee shall set entry fees for swimming events and for relays annually.
(Amended 07/07/02)
3. Points to be allotted for all championship event finals shall be:

Eight lane pool: 1st - 10, 2nd - 8, 3rd - 6, 4th - 5, 5th - 4, 6th - 3, 7th - 2, 8th - 1

Less than eight lane pool: 1st - 8, 2nd - 6, 3rd - 4, 4th - 3, 5th - 2, 6th - 1, 7th - 1
4. Swimming Southland medals shall be awarded to the first, second and third place getters in each final, with championship ribbons awarded to all other finalists.
5. In all Championship finals, only two swimmers from outside Swimming Southland region may compete in pools of eight lanes, and one in pools of less than eight lanes. If a swimmer from outside of the Swimming Southland region wins a final, the title shall be held by the first Southland swimmer to finish, and a duplicate medal shall be awarded. Duplicate medals may also be awarded for 2nd and 3rd place for the same reason.
6. That all events shall be swum as Timed Finals, and places shall be awarded on a timed basis subject to the order of finish in each heat as decided by electronic timing. The competition will be grouped in heats according to the fastest established times. The first heat will be filled with the fastest group, second heat with the next succeeding group, etc., until completed. The order of holding the heats shall be based on the slowest heat first, and the fastest last (SR 12.19). (SR 9 where electronic timing is not available, then the chief timekeeper of three per lane must be qualified.)

RULE 46 - AGES FOR SWIMMING SOUTHLAND CHAMPIONSHIPS

1. Open - shall be a swimmer of any age.
2. Under 16 years - shall be a swimmer who is fourteen (14) years of age, but under sixteen (16) years of age on the first day of the competition. (Amended 07/07/02)
3. Under 14 years - shall be a swimmer who is twelve (12) years of age, but under fourteen (14) years of age on the first day of competition.
4. Under 12 years - shall be a swimmer who is ten (10) years of age, but under twelve (12) years of age on the first day of competition.
5. Under 10 years - shall be a swimmer who has not attained the age of ten (10) years on the first day of competition.
6. Competitors may swim in events above their age category providing always that the condition of rule 45, clause 1 are adhered to, namely competitors must have a time for the age in which they wish to swim.

RULE 47 - SWIMMING SOUTHLAND CHAMPIONSHIP EVENTS

1. Swimming distances - shall be based on those listed in rule 43. Clauses 1 and 2 only. (Amended 24/06/01)

RULE 48 - MURIHIKU ANNIVERSARY RELAYS

1. Any swimmer who swims up in a higher age group must remain in that category throughout the session of the relays (ie, swimming in more than one age category shall not be permitted).
2. Points allotted for the relays shall be:
1st - 10, 2nd - 8, 3rd - 6, 4th - 5, 5th - 4, 6th - 3, 7th - 2, 8th - 1
3. Divisions - the relays shall be swum in the following divisions:
Boys and girls under 12, under 14, under 16, and open.
4. Distance - for under 12, under 14, under 16, and open, shall be:
4 x 50 freestyle and 4 x 50 medley
For open men and women the distances shall be:
4 x 100 freestyle and 4 x 100 metre medley

(Amended 07/07/02)

RULE 49 – ELIGIBILITY

GR1.1 All competitors shall be registered with their national Body to be eligible to compete.

RULE 50 - SOUTHLAND CITY CLUBS V SOUTHLAND COUNTRY CLUBS

1. A meet shall be conducted between members of Town clubs as one team and members of Country clubs as the other team.
2. The meet will be held in five (5) divisions, over short course:
Open, under 16, under 14, under 12, under 10.
3. Events are as follows:

Open Men

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

Open Women

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

Under 16 boys

100 metre freestyle
100 metre backstroke
100 metre breaststroke
Butterfly combined with open
100 metre medley

Under 16 girls

100 metre freestyle
100 metre backstroke
100 metre breaststroke
Butterfly combined with open
100 metre medley

Under 14 boys

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

Under 14 girls

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

RULE 50 - SOUTHLAND CITY CLUBS V SOUTHLAND COUNTRY CLUBS (cont.)

Under 12 boys

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

Under 12 girls

100 metre freestyle
100 metre backstroke
100 metre breaststroke
100 metre butterfly
100 metre medley

Under 10 boys

50 metre freestyle
50 metre backstroke
50 metre breaststroke
50 metre butterfly
100 metre medley

Under 10 girls

50 metre freestyle
50 metre backstroke
50 metre breaststroke
50 metre butterfly
100 metre medley

Relays:

10 x 50 metres freestyle - one male, one female from each division
8 x 50 metre medley - one male, one female from each division
(open and under 16 to be combined as one division for this relay).

1. Entries - each team is entitled to three/four entries in each event, but one team only per relay event. A swimmer may compete in one age division only at the meet, relays included. There will be no restriction on number of entries per swimmer.
2. The winning team will hold the Cushen Cup.
3. The points for each event will be:

8 lane pool - 1st - 10, 2nd - 8, 3rd - 6, 4th - 5, 5th - 4, 6th - 3, 7th - 2, 8th - 1

6 lane pool - 1st - 8, 2nd - 6, 3rd - 4, 4th - 3, 5th - 1, 6th - 1

Relay points - 5 for the winning team, one for the other.

RULE 51 - SWIMMING SOUTHLAND TROPHIES

The following trophies shall be competed for each year. Swimming Southland has the right to add to, or delete from this list whenever the occasion arises:

1. Sports Trust Cup - most points gained in the Men's Open Championship swimming events.
2. Self Help Cup - most points gained in the Women's Open Championship swimming events.
3. Campbell Cup - most points gained in the boys under 16 Championship swimming events.
4. Kingsland Cup - most points gained in the girls under 16 Championship swimming events.
5. Davenport Cup - most points gained in the under 14 boys Championship swimming events.
6. Davenport Cup - most points gained in the under 14 girls Championship swimming events.
7. St Mary's Anniversary Trophy - most points gained in the under 12 boys Championship swimming events.
8. St Mary's Anniversary Trophy - most points gained in the under 12 girls Championship swimming events.
9. Skow Cup - most points gained in the under 10 boys Championship swimming events.
10. Proctor Cup - most points gained in the under 10 girls Championship swimming events.
11. C E Dawson Cup - most points gained by a boy in the 8 and under races for the season in club open carnivals and Swimming Southland age group carnivals. Age shall be determined from rule 55 age group swimming.
12. J C Foster Cup - most points gained by a girl in the 8 and under races for the season in club open carnivals and Swimming Southland age group carnivals. Age shall be determined from rule 55 age group swimming.
13. Osmond Cup - most points gained in open medley races for the season excluding Championships. Points to be awarded accordingly - 1st - 5, 2nd - 3, 3rd - 1. Where there is more than one heat or the event is divided into men's and women's, fastest times will prevail. Winner to be determined by Convener of Trophies Committee.
14. Len Healy Memorial Trophy - winner of the Open men's 100 metre breaststroke at Swimming Southland Championships. Shall be competed for and won by a Southland swimmer.

RULE 51 - SWIM SOUTHLAND TROPHIES (cont.)

15. Charlie Little Cup - most improved breaststroke swimmer. To be awarded by the Selectors, from nominations made by clubs.
16. Davis Cup - first Open man to finish the open water swim.
17. Merchant Navy Cup - first Open woman to finish the open water swim.
18. Yule Cup - first U/16 boy to finish the open water swim.
19. Sutton Cup - first U/16 girl to finish the open water swim.
20. Merchant Navy Cup - first under 14 years boy to finish the open water swim.
21. David Foster Cup - first under 14 years girl to finish the open water swim.
22. McIvor Trophy - to be awarded to the most consistent trier in Southland swimming. Award to be made by the Trophies Committee.
23. Martin Cup - most points gained by a club in all individual Championship events. Relays not included.
24. Murihiku Anniversary Trophy - club gaining most points in listed relays. See rule 48.
25. Campers Memorial Shield - Flying Squadron 4 x 100 metre freestyle relay.
26. Presidents Cup - the provincial swimmer of the year as selected by a special Committee, consisting of the President, and Secretary of Swimming Southland also the Convener of Selectors.
27. Moira B Crowther Cup - the official of the year as selected by the Awards Committee.
28. Cushen Cup - winner of the Town v Country competition.
29. Fiona Newell Trophy - winner of the Open women's 100 metre breaststroke at the Southland Championships. Shall only be competed for by Southland swimmers.
30. Treffers Blue Ribbon Trophy - to the male swimmer recording the fastest time for the 100 meters freestyle at Southland Championships.
31. Prudence Poole Blue Ribbon Trophy - to the female swimmer recording the fastest time for the 100 meters freestyle at Southland Championships.
32. Treffers Memorial Cup - to the winner of the open men's' 400 meters individual medley at the Southland Championships.
33. Brett Naylor Trophy - to be awarded to the fastest time swum by a Southland competitor during the season that comes closest to, or sets a New Zealand Age Group or Open record. The time in consideration is to be in proportion to the distance and stroke swum, and the recipient to be chosen by the selectors.
34. King Family Trophy - to the male swimmer recording the fastest time in the 100 meters backstroke at the Southland Championships.

RULE 51 - SWIM SOUTHLAND TROPHIES (cont.)

35. Skeggs Trophy - to the winner of the Open men's 1500 meters freestyle at the Southland Championships.
36. Young Challenge Trophy - to the winner of the Open women's 800 meters freestyle at the Southland Championships.
37. Weston Family Trophy - for the most improved female freestyle swimmer, under the age of twelve years. To be awarded by the Selectors from nominations made by the clubs.
38. Catherine Ward Memorial Trophy - to the female swimmer recording the fastest time for the 100 meters backstroke at the Southland Championships.
39. The Bill Davidson Memorial Cup (presented by the Oreti Surf Lifesaving Club) - awarded annually to the coach or the administrator who in the opinion of the selection panel has made the greatest contribution to the teaching and/or development of "young" swimmers within the region. This contribution need not necessarily be made exclusively or limited to poolside coaching. Selection panel to be the President, the Secretary and the Education Officer of the region.
40. Grieve Cup - to be awarded to the winner of the women's 1500 meters freestyle event of the Southland Championships.
41. Wood Family Trophy - to be awarded to the fastest female 100 meters butterfly at the Southland Championships.
42. MacGregor Cup - to be awarded to the most improved backstroke swimmer based on performance of male or female swimmer at the Open Nationals or National Age Group Championships. Winner to be chosen by the Selectors.
43. Tapper Trophy - to be presented for the best personal performance by a girl at the National Age Group Championships or the New Zealand Junior Championships, based on swimmer's overall improvement on entry times. To be chosen by the Selectors.
(Amended 27/6/99)
44. Tapper Trophy - to be presented for the best personal performance by a boy at the National Age Group Championships or the New Zealand Junior Championships, based on swimmer's overall improvement on entry times. To be chosen by the selectors.
(Amended 27/6/99)
45. Sutton Trophy – to be presented to the swimmer with the most FINA Points overall at NZ Opens. If no swimmer meets the above criteria at NZ Opens, this is to be presented to the swimmer with the most FINA Points overall at NZ Age Groups.
(Inserted 7/02)

RULE 52 - RULES FOR TROPHIES

1. All events to be under the jurisdiction of Swimming Southland.
2. The winning of trophies is open to members of affiliated clubs in Southland.
3. The winner shall hold the cup or shield until the following season, when it is to be returned to Swimming Southland.
4. No cup to be won outright.
5. Miniatures shall be presented to all Championship and Individual trophy winners - to be retained by them.
6. The engraving of winners names on cups, and year on miniature cups to be at Swimming Southland's expense.
7. All trophies - in the event of a tie, Swimming Southland shall award two miniatures.
8. Trophies are for scratch events only, unless otherwise stated.

RULE 53 - OPEN WATER SWIM

The race shall be held in open water, over a distance of not less than one kilometer. Each competitor shall, before being permitted to start in the race, produce a medical certificate of fitness. Age shall be in accordance with SNZ requirements (S14). Trophies for the open water swim are:

Davis Cup - Open men,
Merchant Navy Cup - Open women,
Yule Cup - U/16 boys, 14 years, but under 16 years of age
Sutton Cup - U/16 girls, 14 years, but under 16 years of age
Merchant Navy Cup - Under 14 boys, 13 years of age and under
David Foster Cup - Under 14 girls, 13 years of age and under

(Amended -7/07/02)

RULE 54 - A GRADE SWIMMING

1. A list of A grade qualifying times and entry criteria for the ensuing season shall be drawn up by the Carnival Committee and submitted for approval at each Swimming Southland Annual General Meeting.

RULE 55 - RULES FOR AGE GROUP SWIMMING

1. For age group swimming, the age of the swimmer shall be "the age that you are on the day you swim".
2. "A Grade" times do not apply to age group swimming.
3. When an Age Group meet covers more than one day, the age of the swimmer shall be "the age you are on the first day of the meet".

RULE 56 - INSURANCE

Public liability - the Management Committee shall take out a public liability insurance policy to cover all activities under the control of Swim Southland.

All gear, equipment and trophies belonging to Swimming Southland shall be covered by insurance.

RULE 57 - COUNTRY CLUBS

1. A country club by definition shall be any club whose headquarters are situated a distance of more than eight (8) kilometers from the headquarters of Swim Southland.
2. Championships:
 - a) Country club Championships shall be held on a Sunday.
 - b) Country club Championships shall be run as “timed finals”.
3. Entry fees, which shall be set at the Country Club’s Annual General Meeting, must accompany all entries, and shall come through the club Secretary to the host club Secretary.
4. Scratchings and substitutions shall be made only at the Managers meeting prior to the meet.
5. Entries shall close ten (10) days prior to the meet.
6. The host club shall arrange all officials, using as many qualified country officials as possible.
7. There shall be a maximum of three (3) entries per club per event.
8. Rule 46 shall apply when determining the age of competitors.
9. Where there is no competition between clubs in a race, points for the trophies shall not be awarded.
10. Points for the Country Club Championships shall be:
1st - 8, 2nd - 6, 3rd - 3, 4th - 2, 5th - 1, 6th – 1
11. The following trophies are competed for at the country club championships:
 - a. Swimming Southland Trophy - for club gaining most points in group Open events
 - b. Swimming Southland Trophy - for club gaining most points in group 15 years age
 - c. Swimming Southland Trophy - for club gaining most points in group 14 years age
 - d. Swimming Southland Trophy - for club gaining most points in group 13 years age
 - e. Swimming Southland Trophy - for club gaining most points in group 12 years age

- f. Swimming Southland Trophy - for club gaining most points in group 11 years age
 - g. Swimming Southland Trophy - for club gaining most points in under 10 years and under
 - h. Swimming Southland Trophy - for club gaining most points in under 9 years and under
 - i. Swimming Southland Aggregate Shield-awarded to the club gaining most points in all divisions
12. All profits from Country Club Championships and country club inter-regional meets shall be paid to Swimming Southland Treasurer. Swimming Southland shall pay all costs. Swimming Southland shall make travel arrangements to inter-regional meets.
 13. Swimming Southland country teams shall be selected by a panel of selectors comprising one member for each country club, one of whom shall be convener.
 14. The annual meet between Southland and Otago country clubs shall alternate between regions.
 15. The annual meeting of Swimming Southland country clubs shall be held on the morning of the Swimming Southland annual meeting, Swimming Southland President shall be Chairperson; Swimming Southland Secretary shall be Secretary for the meeting and members of Management shall be obliged to attend.
 16. A half yearly meeting of country clubs shall be held, if required, on a date and at a venue to be agreed upon at the Annual General Meeting.