



MINUTES: Of the Management Committee of Swimming Southland

Held Tuesday 30th of June 2009
Venue Splash Palace - Invercargill
Start Time 7.30pm

Present Nigel Soper (Chair), Joka Wiegersma, Fiona Dooley, Shona Tomlins, Yvonne McDonald, Andrew Holden

In Attendance David Prattley Executive Officer

Welcome Chairperson, Nigel Soper welcomed all management members to the meeting.

Apologies Nil

Minutes **Management Meeting 12th May 2009**

Moved Shona Tomlins
Seconded Fiona Dooley

"That the Management Minutes of 12th May 2009 be received"
CARRIED

Matters Arising

Nil

Moved Shona Tomlins
Seconded Yvonne McDonald

"That the Minutes of the Management Meeting held 12th May 2009, be accepted as a true and correct record" CARRIED

Executive Officers Report – David Prattley

The executive officers March report was tabled for discussion:

Swim Sport/Recorder

Permission to swim outside the province at the Neptune Queens Birthday meet was approved for:

Quintin Blaas, Alan Cloake, Devon Crooks, Jackson Crooks, Grace Dowling, Clem Flatley, Toby Flatley, Harriet Grant, Chris Grant, Shaun Grant, Samantha Grant, Katie Grant, Brydon Harrington, Maggie Harrington, Jordan Michels, Holly Pierce, Lucy Pierce, Olivia Thornbury and Tom Wylie. (All OCA)

Permission to swim outside the province at the Waves Distance Meet on 20/6/09 was approved for:

Lisa Catto, Kavan Chay, April Miller, Krystee Barclay, Bradley Catto, Caleb Stevenson



Permission to swim outside the province at the Wharenui Winter Olympics in August was approved for:
 Lisa Catto, Kavan Chay, April Miller, Tracey Brinsdon, Laura Pope, Laura McVicar, Krystee Barclay, Bradley Catto, Lucy Barron, Danielle Guise

I have had a request in writing from Murihiku Swimming Club for a time trial at the League meet on Saturday 4/7/09 for Hannah Morgan for the 50 Freestyle.

In accordance with the time trial rules laid out in the red book if this is approved it must be advertised around all the coaches so all swimmers have the opportunity.

Confirmation received from Swimming NZ that NZ Summers has been cancelled. (Budget amended)

Confirmation received from Swimming NZ that proposed 2009 NZ 5km Pool Champs has been postponed until 2010.

High Performance Fund

Balance Fund 30/6/09

\$ 1571.94

Records

1	SC	Back	200	U12	Hannah Morgan	MKU	2.43.51	2.43.00	30/5/09	Neptun
2	SC	Free	200	U12	Hannah Morgan	MKU	2.31.40	2.31.26	31/5/09	Neptun
3	SC	Back	100	U12	Hannah Morgan	MKU	1.17.88	1.17.50	14/6/09	League
4	LC	IM	200	OW	Natalie Wiegersma	WAV	2.15.08	2.14.00	14/6/09	Santa
5	LC	Free	100	OM	Adam McDonald	COL	52.96	52.81	20/6/09	TYR Sw
6	LC	Free	200	OW	Natalie Wiegersma	WAV	2.04.21	2.03.22	21/6/09	TYR Sw
7	LC	Fly	100	OM	Adam McDonald	COL	56.02	55.91	22/6/09	TYR Sw

**Moved
Seconded**

**Shona Tomlins
Andrew Holden**

"That the records as tabled numbered 1 to 7 be ratified" CARRIED

Travel

Request from Murihiku for Molly Tomlins to not return home with the team from NZ Springs
 Request from Hokonui Aquatics for Lisa Catto and April Miller to travel on Saturday 26/9/09 to NZ Springs
 Request from Orca for Andrew Bester to not return home with the team from NZ Springs as he is attending Water Polo Nationals in the North Island.
 Request from Collegiate for Robert McDonald to not return home with the team from NZ Springs as he is attending Water Polo Nationals in the North Island.

**Moved
Seconded**

**Joka Wiegersma
Andrew Holden**

"That the travel requests be approved" CARRIED



Correspondence

Letter of Resignation – Brian Richardson
Swimming NZ – Technical Officials Forum

Registrar

Comparative numbers were tabled

Funding

No applications for Community Trust Scholarships applications were received from any clubs or swimmers for the round that closed on 2/6/09

The next round of scholarships closes on 1/10/09 (unfortunately this is right on NZ Spring competition so no results will be able to be included)

The swimmers who are in this round of scholarships are: Lisa Pankhurst, Beckie Dooley and Lisa Catto

Applications for funding have been made to ILT, ILT Foundation, MLT and CTOS for assistance for South Island Mentor Coach

MLT confirmed sponsorship on 22/6/09 for accommodation in Gore for Don Talbot.

Application has been made to ILT Foundation for scholarship for Adam McDonald to attend the Trans Tasman Tri Series. This funding was confirmed today.

Confirmation was received from Swimming NZ that four swimmers have been selected to attend the Swimming NZ Age Group Development Camp in Oamaru. A funding application was made to the ILT Foundation for ½ their costs.

Finance Report – David Prattley

The finance report was tabled for discussion

Accounts for Payment

Name	Description	Cheque	Amount
H2O Dreams	Monthly Fees Apr	DC	\$2910.94
Aidan Withington	Wages FN ending 5/5/09	DC	\$733.03
Aidan Withington	Wages FN ending 19/5/09	DC	\$733.03
David Prattley	Wages FN Ending 5/5/09	DC	\$1086.39
David Prattley	Wages FN Ending 19/5/09	DC	\$1086.39
SNAP	Website Fees	180848	\$60.00
IRD	PAYE	180849	\$988.06
		180850	Cancelled
H2O Dreams	HP Expenses & PD Expenses USA	180851	\$1358.50
Swimming NZ	Entry Fees Aussie Age	180852	\$99.16
Southern OPD	Postage and Consumables	180853	\$129.24
Aquazone Swimming	Telephone & Internet Reimbursement	180854	\$65.83
McLeay Engravers	Trophies and Engraving	180855	\$1925.00
Ascot Park Hotel	Prizegiving	180856	\$2250.00
ICC	Pool Hire	180857	\$455.40
Mayer & Toye	Medals South Island Champs	180858	\$3647.11
Craigs Printing	Merit Award Certificates	180859	\$396.00
UniformNZ	Uniform	180860	\$91.13
IRD	PAYE	180861	\$822.68



Aquazone Swimming Courier	180862	\$16.30
Geoff Horrell Photography Rep Photos	180863	\$1680.00

Moved Nigel Soper
Seconded Fiona Dooley

“That the accounts for payment as tabled be approved for payment” CARRIED

Travel Account Summary of Transactions

Opening Balance 12/5/09

\$87.27 Cr

Balance as at 30/6/09

\$87.27Cr

**Aged Balance
Summary 30/6/09**

	Current	30 days	60 days	90 days	Total
Bluff Swimming Club					
Central Southland Swimming Club	37.00				37.00
Collegiate Swimming Club	211.37				211.37
Fiordland Amateur Swimming Club					
Hokonui Aquatics	118.79				118.79
Mataura Swimming Club					
Murihiku Swimming Club	482.00		234.00		716.00
Orca Swimming Club	719.00				719.00
Oreti Swimming Club					
Riverton Swimming Club					
Waiau Swimming Club					
Waverley Swimming Club	199.00				199.00
Oscar van Stekelenborg				606.46	606.46
Adam McDonald		69.00	452.50		521.50
Aila Tuhua	20.00				20.00
	1802.16	69.00	686.50	606.46	3164.12

Executive Officers Monthly Costs – Telecom

Homeline plus wire maintenance	\$47.55
Xtra Broadband	\$39.95
Total	\$87.50
50%	\$43.75
Plus Tolls	\$21.28
Total	\$65.83

Updated Budget 09/10 was tabled.

Moved Nigel Soper

Seconded **Shona Tomlins**

“That the 2009/2010 Budget as tabled be approved” CARRIED

The Chairman asked that the EO provide an update to the 30th of June on how things are tracking and monthly updates.

Term Investment for SBS totaling \$9030.26 was reinvested on 22/5/09 for a period on 12 months at 4.60%

Term Investment for Westpac totaling \$25000 matures on 8 June 2009. I will need to draw down \$15000 to the general account to assist with cash flow for the period up to 30 November 2009. After this when funding becomes available the funds can be reinvested. This is the same requirement as 2008. The balance was reinvested for 90 days at 3.60%

In light of our requests to the SBS Bank for funding assistance along with their current sponsorship of the Open Water series I would like to recommend we consolidate our term investments with them in due course.

Head Coaches Report – Jeremy Duncan

No report submitted

Development Officers Report – Aidan Withington

The June development Officers report was tabled and approved.

Matters arising - Nil

Portfolios

Team Management – Shona Tomlins

Shona to approach parents with view to being Southland regional manager at South Island Champs

Team Manager appointed for NZ Springs – Joka Wiegersma. Assistant manager could be appointed depending on numbers. This will be Shona if required.

Uniforms – Yvonne McDonald

NIL

Technical –

NIL

Selectors – Fiona Dooley

NIL

Trophy – Joka Wiegersma

NIL



Hospitality – Shona Tomlins, Joka Wiegersma

Shona advised that large amounts of food were wasted at last years AGM and we should just provide tea and coffee along with some home baking to save costs, Joka agreed to do this.

**Governance –
NIL**

**Coaches and Teachers – Andrew Holden
NIL**

General

*Nigel outlined the email regarding the funding for the Don Talbot and the current position.
CTOS funding was declined because they felt was included in their annual funding to RSO.
H2O Dreams has since reduced share to \$300 as other staff not involved.*

Nigel requested that a letter or email go to the clubs that the project won't include the Swimming Southland Development Officer or any other coaches.

Nigel to contact Mike Byrne to get in writing that the budget is capped at \$6000 and a request for what is exactly going to be provided.

David advised that Lyn Sutherland had agreed to act as the meet director for South Island Champs.

Shona requested that a 10 minute break be included in all of the league meets as sessions long and officials need a break.

Meeting Closed 8.40pm

Chairperson's Signature: _____

Date: _____

Next Meeting: 14/7/09