



**MINUTES:** Of the Management Committee of Swimming Southland

**Held** Monday 1st of February 2010  
**Venue** Nigel Soper's residence - Invercargill  
**Start Time** 7.30pm

**Present** Nigel Soper (Chair), Joka Wiegiersma, Yvonne McDonald, Shona Tomlins, Fiona Dooley, Barbara Grant

**In Attendance** David Prattley Executive Officer

**Welcome** Chairperson, Nigel Soper welcomed all management members to the meeting.

**Apologies** NIL

**Minutes** Management Meeting 14th December 2009

**Moved** Shona Tomlins  
**Seconded** Yvonne McDonald

"That the Management Minutes of 14th December 2009 be received"  
CARRIED

**Matters Arising**

The EO advised that the banking arrangements with SBS Bank were now all in place.  
Email request from Jeremy still yet to be discussed with him by Nigel.  
No opportunity to meet with Aidan re schools programme. Nigel to arrange.

**Moved** Barbara Grant  
**Seconded** Shona Tomlins

"That the Minutes of the Management Meeting held 14th December 2009, be accepted as a true and correct record" CARRIED

**Executive Officers Report – David Prattley**

**Due to time constraints no executive officers report was available. A full report to be provided at the next meeting.**

**Matters arising for Executive Officer**

EO advised that funding application for Southern Trust for Tech Officials was declined.

Moved Barbara Grant  
Seconded Nigel Soper

"That Swimming Southland fund airfares for Lyn Sutherland and Esther Price to NZ Juniors and make application to other funding organisations for NZ Opens" Carried

Swimming Southland Age Group Open meet to move to Sunday 14/2/10 subject to pool availability because of clash with open water swim and junior tri.



Southland Champs. EO to put together a work paper regarding his proposal to move the timing of Southland Champs. To be tabled at the next meeting.

EO to arrange a delegates meeting for Tuesday 13/4/10

### **Finance Report – David Prattley**

**Due to time constraints no finance report was available. A full report to be provided at the next meeting.**

### **Head Coaches Report – Jeremy Duncan**

**Nil report**

### **Development Officers Report – Aidan Withington**

**No report**

### **Portfolios**

#### ***Team Management – Shona Tomlins***

Jane Morgan has been replaced as NZ Juniors manager due to injury. Nigel Soper now manager with Tania Hamilton the assistant.

Div 2s Barbara Grant requested a job description from Shona. Head coach (David to liaise with Barbara regarding his requirements.

Shona & Yvonne asked to be ccd into all newsletters.

#### ***Uniforms – Yvonne McDonald***

New uniform to be supplied for Aidan

#### ***Technical – Barbara Grant***

Barbara & Lyn to meet before NZ Juniors re Southland Tech Committee

Lyn to email clubs for tech contacts

Crosbie Grieve had been in contact with Barbara advising that some gear had not been put away correctly, Crosbie wants meeting and Barbara, David & Nigel to attend on 3/2/10,

#### ***Selectors – Fiona Dooley***

NZ Swimming Awards has been distributed around the clubs with nil response. EO to send a reminder. Fiona submitted the following two people for awards. Lyn Sutherland – Technical. Natalie Wiegersma- Long Course Swimmer of the year. EO to submit applications

#### **High Performance Fund**

Fiona felt that the coach should not be fully funded by the HP fund. This should be based on swimmer performance as well. The EO advised that if this was not the case then the swimmers would have to share the coaches expenses anyway.

Barbara Grant asked the EO for details of PD fund.

#### ***Trophy – Joka Wiegersma***

Ribbons ordered for Junior Schools and Ribbon day



***Hospitality –Shona Tomlins, Joka Wiegiersma***

***Governance – Nigel Soper***

Yvonne advised that the preliminary survey results had been put together by Alison Broad and Alison would meet with management and then delegates.

***Coaches and Teachers – Nigel Soper***

Clive Power visit arranged by Jeremy from 5/2/10 – 10/2/10. Email from Jeremy to be distributed for discussion.

Contract with Alliance lawyers for review and will proceed as soon as possible.

**General**

**NIL**

**Meeting Closed 10.30pm**

**Chairperson’s Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Next Meeting:        Tuesday 9/3/10**