



MINUTES: Of the Management Committee of Swimming Southland

Held Tuesday 10th of February 2009
Venue Waihopai School Board Room - Invercargill
Start Time 7.30pm

Present Nigel Soper (Chair)
Yvonne McDonald Shona Tomlins Joka Wiegersma
Andrew Holden Dominic Flatley Brian Richardson
Fiona Dooley

In Attendance David Prattley Executive Officer

Welcome Chairperson, Nigel Soper welcomed all management members to the meeting.

Apologies Nil

Minutes **Management Meeting 9th December 2008**

Moved Andrew Holden
Seconded Dominic Flatley

"That the Management Minutes of 9th December 2008 be received"
CARRIED

Matters Arising

Andrew Holden questioned what the committee for fundraising was. The EO explained that it was felt that if fundraising projects were to be undertaken then a special committee would need to be appointed to run.

Nigel Soper advised that he took one of the starter boxes to Riverton and had a problem with it. He has advised Alan Sadler but felt that we should be approaching the ICC to start negotiations for equipment upgrade. EO to write to Crosbie Grieve and then meet with him.

Yvonne McDonald reported that there had been some concern expressed to her about what swimmers can wear when competing at National meets. Needs to be discussed at a delegates meeting. If clubs are unhappy with uniform then they need to discuss at club level and then put concerns in writing to Swimming Southland direct.

Moved Yvonne McDonald
Seconded Nigel Soper

"That the Minutes of the Management Meeting held 9th December 2009, be accepted as a true and correct record" CARRIED



Executive Officers Report – David Prattley

Swim Sport/Recorder

Permission to swim outside the province has been granted to

Kirsten Porter – Murihiku - to attend Taieri Carnival 14/2/09
 Kavan Chay – Hokonui – to attend Taieri Carnival 14/2/09
 Gavin Stark – Hokonui – to attend Taieri Carnival 14/2/09
 Robert Huisman – Murihiku - to attend Auckland Champs 14th & 15th Feb 09
 Adam McDonald – Collegiate - to attend Auckland Champs 14th & 15th Feb 09
 Lisa Pankhurst – Collegiate - to attend Auckland Champs 14th & 15th Feb 09
 Ben Richardson – Orca - to attend Auckland Champs 14th & 15th Feb 09
 Gemma Withington – Orca - to attend Auckland Champs 14th & 15th Feb 09
 Penny Hayes – Waverley - to attend Auckland Champs 14th & 15th Feb 09
 Rebecca Smith – Waverley - to attend Auckland Champs 14th & 15th Feb 09
 Natalie Wiegiersma – Waverley - to attend Auckland Champs 14th & 15th Feb 09

Moved Brian Richardson
Seconded Shona Tomlins

“That permission to named swimmers to swim outside the province be approved” CARRIED

I made the decision to run time trials in association with the Southland Country Club Champs. These will be run at the end of each session. This was because the NZ Juniors Open meet is a week later this year so therefore no NAGS or SI C & T swimmers are able to qualify at this meet.

High Performance Fund

Balance Fund 1/12/08	\$ 7151.43
Spent Period 1/12/08 – 20/1/09	<u>\$ 1190.95</u>
Carried Forward to next period	<u>\$ 5951.48</u>

Breakdown of expenditure	
Final Accommodation payment World Cup Tour Nov 08	\$746.51
Adam McDonald AYOF Grant	\$444.44
Total	\$1190.95

Records

I wish to submit the following records for ratification

No	Date	Stroke	Dist	Age	Name	Club	Old	New		
			Where							
23	SC	Back	200	OW	Natalie Wiegiersma	WAV	2.12.88	2.10.16	11/12/08	NZ Sur
24	SC	Free	800	OW	Joyce Wiegiersma	WAV	8.45.16	8.42.99	11/12/08	NZ Sur
25	SC	Fly	100	OW	Natalie Wiegiersma	WAV	1.01.03	1.00.17	12/12/08	NZ Sur
26	SC	Free	100	OW	Natalie Wiegiersma	WAV	57.26	56.08	12/12/08	NZ Sur
27	SC	Fly	100	OM	Adam McDonald	COL	55.78	55.49	13/12/08	NZ Sur
28	SC	Free	200	OW	Joyce Wiegiersma	WAV	2.02.56	2.02.26	13/12/08	NZ Sur
29	SC	Free	50	OM	Adam McDonald	COL	24.02	23.94	13/12/08	NZ Sur



30	SC	IM	200	OW	Natalie Wiegersma	WAV	2.12.23	2.11.93	13/12/08	NZ Sur
31	SC	Free	200	OM	Natalie Wiegersma	WAV	2.02.26	2.02.11	13/12/08	NZ Sur
32	LC	Fly	100	OM	Adam McDonald	COL	57.23	56.91	17/1/09	AYOF S
33	LC	Fly	100	OM	Adam McDonald	COL	56.91	56.02	17/1/09	AYOF S
34	LC	Breast	50	OW	Natalie Wiegersma	WAV	34.79	33.43	31/1/09	Southl
35	LC	Fly	50	OW	Natalie Wiegersma	WAV	29.69	29.10	1/2/09	Southl

Moved Shona Tomlins
Seconded Nigel Soper

"That the records as tabled be ratified" CARRIED

Accommodation

Travel

Correspondence

Letter of appreciation from Joyce Wiegersma
Swimming NZ 2008 Annual report
Swimming NZ Newsletter

Gear/Pool Liaison

Registrar

Club affiliations very slow to come in. Swimming NZ affiliations due 15/2/09.

Funding

I have forwarded out to the following swimmers COTS Sports Scholarship application. Natalie Wiegersma, Adam McDonald, Rebecca Smith and Penny Hayes. These will be due back with me on 23/1/09, then to Swimming NZ and back to COTS by 1/2/09.

Application is being prepared for funding for pool hire for South Island Champs and South Island Country & Town Competition with the Community Trust of Southland.

Publicity/Promotion

Website

Other

Swimming NZ annual reports have been sent to all clubs

I have been advised by Sport Southland that Rebecca Smith and Penny Hayes were unsuccessful in gaining positions in the Southland Academy. Both girls have been advised directly by Sport Southland.

Information for Aussie Age has been forwarded by Swimming NZ. This has been sent through to Oscar.

I have recently been checking the Swimming Australia website and Swimming Australia have recently brought in a new bylaw regarding swimsuits for Age Group competitions (Up to Aussie Age 18 years & under)



Male – One swimsuit that covers at most the body surface from hips to knees. Swimwear must not extend above the waist or below the knees

Female – One swimsuit that is of open back and open shoulders design that may extend down to the knee. Swimsuits must not extend below the knees.

Swimwear must not have a zipper or any type of fastening system.

I have sent this information to Oscar as well as this will affect many of the suits that the swimmers attending race in.

I have put together some information regarding Southland Champ stats by club and have included below for you information. I will complete the information for previous years where I can get it and also an analysis by age group to see where the bubbles are. I will have this completed for the next meeting.

Southland Championship Analysis 2008-2009

Total Swimmers

Club	01/08	01/09	improvement	% improvement
Bluff	0	2	2	100%
Central Southland	4	3	-1	-25%
Collegiate	5	8	3	37.5%
Fiordland	7	14	7	100%
Hokonui	28	35	7	25%
Mataura	1	0	-1	-100%
Murihiku	19	22	3	15.8%
Orca	25	36	11	44%
Riverton	11	2	-9	-81.8%
Waiau	13	8	-5	-38.5%
Waverley	10	9	-1	-10%
Total	123	139	16	13%

Total Males

Club	01/08	01/09	improvement	% improvement
Bluff	0	1	1	100%
Central Southland	3	1	-2	-66.6%
Collegiate	2	3	1	50%
Fiordland	2	5	3	150%
Hokonui	6	15	9	150%
Mataura	1	0	-1	-100%
Murihiku	10	13	3	30%
Orca	10	16	6	60%
Riverton	8	2	-6	-75%
Waiau	6	4	-2	-33.3%
Waverley	4	3	-1	-25%
Total	52	63	11	21.15%

Total Females

Club	01/08	01/09	improvement	%
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				improvement
Bluff	0	1	1	100%
Central Southland	1	2	1	100%
Collegiate	3	5	2	66.6%
Fiordland	5	9	4	80%
Hokonui	22	20	-2	-9.1%
Mataura	0	0	0	0.00%
Murihiku	9	9	0	0.00%
Orca	15	20	5	33.3%
Riverton	3	0	-3	-100%
Waiau	7	4	-3	-42.8%
Waverley	6	6	0	0.00%
Total	71	76	5	7.04%

Head Coaches Report – Jeremy Duncan

20 January 2009

Executive Summary

- Chocolate Fish biggest to date , change of focus now once target audience captured
- Splash Palace System works with a flaw in regard to the future
- Collegiate Meet, most enjoyed meet of the year
- Competitive Programme , numerous movements of swimmers going up
- Multi Focus Group set up
- OWS Gore
- Summer Nationals CHCH
- Professional Development Request Australia 2009

1. The chocolate fish meet was our biggest turn out to date (120) .Great to see the country clubs participating, well done to Tokonui, Bluff and Riverton for participating. Next year I am thinking of ways of getting all the non competitive swimmers into a non competitive carnival .Placement of Chocolate fish meet will be important for this
2. My system put in place is working; however we are receiving swimmers from Splash Palace straight into out 4.15 Juniors Group as they are 11 or 12. What I am after are 10 year olds who can go into the 3.30 Sharks group. The Sharks are an important feeder for the Juniors
3. Well done on the Collegiate Meets, many swimmers commented on how much fun they had. Family BBQS at the end are a great way to bring the Swimming Community together
4. We are moving 5 swimmers up through each level for next term; this will ensure there are no holes in groups. I have asked Splash Palace to check they are doing the same
5. I have set up a Multi Focus Group for those swimmers who are talented at other things this starts next term and runs three nights a week
6. The Open water in Gore was a great start to a Fantastic concept , lets keep the momentum going
7. Summer Nationals in Ch-Ch many highlights, they were Southland female 4x100 relay winning, 2 New Zealand Age Group Records, numerous Southland Records, and podium finishes. Accommodation meals transport and manager were great, as was the team's behavior. Key points for the coaching staff to address are 1. Consistent mental preparation, wall skills, stroke rate increases through race.

8. I would like to request to attend the Australian Coaches Gold Medal Conference in April for 7 days. I currently have no professional development money until May 2009. I would like to use the High Performance money for this, and then top the High performance back up once my professional development money comes through. The Gold medal Conference has most of the coaches who placed swimmers on the podium at Beijing. Is this possible please

The meeting discussed this request and agreed that the coach must live within his budget and the request was declined.

9. ***Due to the sensitive nature of section 9 the meeting agreed to delete from the minutes and advise Jeremy.***

Head Coaches Report – Jeremy Duncan

10 February 2009

Executive Summary

1. Schools
2. Southland Champs
3. Neptune
4. Wharenui Winters
5. Canterbury Champs 2010
6. Team Meeting 07/02/09
7. Swimmers rep

We have finally co-coordinated our efforts with the schools programme between us and Splash Palace; a very positive meeting took place on January 29 at Splash Palace. In short we will be working together on this. Aidan Nigel Marie and Danella will be presenting to the teachers what it is we can offer on Monday 02/02/09 at 5.30pm Splash Palace. A big thank you to Crosbie Marie and Danella for their work, and allowing us to work with them.

Southland Champs was a great meet as David has mentioned, great to see our System working, with new faces participating and qualifying for National meets.

We will be taking a team to Neptune; we will be targeting swimmers between the ages of 10-12 .More info out soon

I am with the help of Cathrine Holden organizing a team to Wharenui Winter Olympics 2009. We will take 30 swimmers; there will be qualifying standards and criteria. This will be an annual trip for our New Zealand Junior swimmers Rising Star and Age Group swimmers

I will also organize a camp with Wharenui then into Canterbury Champs 2010 for the same group of swimmers each year. More info once I get costs etc. Placement of Southland Champs will be vital.

All three squads Youth Age Group and Rising Star will be meeting on Saturday 07/02/09 at 7.30pm to go set competition, training, behavior, expectations and consequences. This will be lead by me and swimmers put into groups with the team leaders of Adam McDonald Michael Finlay Natalie Wiegiersma and Lisa Pankhurst to lead the discussion on the above topics, each group will be given a topic. We will formalize this document with all swimmers signing and this will be our code of ethics, which we will review every season. Zane Harris and Sid Cummings will be in attendance as they take the swimmers for their land programme, as will Nigel Soper



from a Swimming Southland perspective, so the committee understands what the swimmers expect.

Is it time we has a swimmers rep on the committee to present their views on things, it is after all why we are all here

Fiona Dooley felt that this idea had merit and was one used many years ago with success. Perhaps need to have a swimmers committee who meet regularly and then one rep bring items forward to Swimming Southland. Dominic Flatley felt there was scope for a wider group rather than just the oldest.

Committee members nominated by clubs and appointed at SS AGM. The rep to Swimming Southland then appointed by the committee themselves.

Meeting agreed to discuss the idea at the next delegates meeting in April.

Minutes from coaches meetings were also table by Jeremy.

***Moved Nigel Soper
Seconded Brian Richardson
That the meeting move "in-committee" Carried***

Moved "In Committee" at 9.32pm

Moved "Out of Committee" at 9.54pm

Finance Report – David Prattley

Accounts for Payment

Name	Description	Cheque	Amount
H2O Dreams	Monthly Fees Dec	DC	\$2910.94
Aidan Withington	Wages FN ending 2/12/08	DC	\$748.55
Aidan Withington	Wages FN ending 16/12/08	DC	\$748.55
Aidan Withington	Wages FN Ending 30/12/08	DC	\$732.57
David Prattley	Wages FN ending 2/12/08	DC	\$1090.43
David Prattley	Wages FN Ending 16/12/08	DC	\$1090.43
David Prattley	Wages FN Ending 30/12/08	DC	\$1090.43
H2O Dreams	Monthly Fees Jan	DC	\$2910.94
Aidan Withington	Wages FN ending 13/1/09	DC	\$748.55
Aidan Withington	Wages FN ending 27/1/09	DC	\$748.55
David Prattley	Wages FN ending 13/1/09	DC	\$1090.43
David Prattley	Wages FN Ending 27/1/09	DC	\$1090.43
IRD	PAYE	180762	\$783.56
Capital View Motel	Deposit Accom	180763	\$1275.00
Penny Hayes	Refund OWS Entry Fees	180764	\$16.00
Andrew Holden	Additional Cost DO Laptop	180765	\$29.00
Waihopai School	Meeting Room Hire	180766	\$110.00
Southern OPD	Stationery	180767	\$47.62
Aquazone Swimming	Meet Manager Licence fee	180768	\$496.50
ICC	Pool Hire	180769	\$739.20
Sport Southland	Finishing Chute Hire OWS	180770	\$22.50
Adam McDonald	ILT Foundation Scholarship	180771	\$1200.00
Aquazone Swimming	Airfares Div 2 Reimbursement	180772	\$429.00
Aquazone Swimming	Internet & Phone Reimb	180773	\$58.18
Riverton Coast Guard	Donation from OWS committee	180774	\$100.00
Robbie Wallace	Donation from OWS committee	180775	\$40.00



Wayne Hopcroft	Donation from OWS committee	180776	\$40.00
IRD	PAYE	180777	\$1191.32
UniformNZ	Uniforms	180778	\$154.13
Southern OPD	Postage	180779	\$50.00
Travelcard	Travel Div 2 & Opens	180780	\$1040.01
SNAP	Internet	180781	\$5.00
Yvonne McDonald	High Performance Pymt Adam to AYOF	180782	\$500.00
Joka Wiegiersma	Final World Cup Accom Expenses (HP)	180783	\$839.82
Swimming NZ	Entry Fees NZ Juniors	180784	\$1250.00
Aquazone Swimming	Phone & Internet Reimbursement	180785	\$49.27
Southern OPD	Stamps, Printer Cartridges, Stationery	180786	\$245.22
Jenny Hayes	HP Fund Auckland Champs – Coach	DD	\$370.00

Travel Account Summary of Transactions

Opening Balance 9/12/08

\$1981.63 Cr

Eftpos Transactions NZ Summers

\$885.23

Prizemoney Open Water Swim

\$320.00

Eftpos Paper Plus Printer Cartridge/Paper

\$120.94

Eftpos Warehouse Power Board & Fan for Control Room

\$33.98

Balance as at 10/2/09

\$621.48Cr

**Aged Balance
Summary 10/2/09**

	Current	30 days	60 days	90 days	Total
Bluff Swimming Club	19.50	39.00	676.69		735.19
Central Southland Swimming Club	238.50				238.50
Collegiate Swimming Club	1706.65	195.46			1902.11
Fiordland Amateur Swimming Club	673.00	1591.00			2264.00
Hokonui Aquatics	3508.00			141.00	3649.00
Mataura Swimming Club					
Murihiku Swimming Club	3959.15				3959.15
Orca Swimming Club	4104.90				4104.90
Oreti Swimming Club					
Riverton Swimming Club	78.00	522.00			600.00
Waiau Swimming Club	721.50				721.50
Waverley Swimming Club	1148.00				1148.00
Jasi Swimming Club	58.50				58.50
Swimming NZ				1125.00	1125.00
	16215.70	2347.46	676.69	1266.00	20505.85

Budget with actual to date plus forecasted position not tabled. To be sent out to management committee.

Executive Officers Monthly Costs – Telecom

Homeline plus wire maintenance \$47.55



Xtra Broadband	\$39.95
Total	\$87.50
50%	\$43.75
Plus Tolls	\$5.52
Total	\$49.27

Development Officers Report

No report submitted

Portfolios

Team Management – Shona Tomlins

***Meeting held with all team managers at Southland Champs was very successful
We went through draft job description.***

Kath Simmers has been appointed as 3rd team managers for NZ Juniors due to team size.

Suzie Harrington has been appointed as Div 2 Asst Manager.

***South Island Champs will require only a regional manager to be appointed as clubs will have to appoint their own. There is a need to stress to Club team managers that they need to report through the appointed regional manager.
Meeting also agreed that the South Island Champ team would not stay together.
Clubs to be advised when flier is sent out by EO.***

Team Manager Job Description requires some small fine tuning and then will be tabled.

The EO expressed the need for a team manager appointment policy. He believed there was already something in draft format and would check this out.

Technical – Brian Richardson

A vote of thanks from Brian to David for all the assistance at Southland Champs when he fell ill.

Selectors – Fiona Dooley

***Some of the marshals at Southland Champs struggled and Fiona felt it needed to be stressed to clubs that at least one experienced person be appointed.
Perhaps there is a need to appoint a Chief Marshall who can assist and train during the season.***

Trophy – Joka Wiegersma

Medals are required for the 2010 Southland Champs. Meeting agreed that Joka should proceed with the purchase.

Ribbons required for Junior Schools and Ribbon Day. The EO to advise Joka of requirements.



The meeting discussed the need for medals for the relays at Southland Champs. It was agreed that medals should be presented and that we would send the medals out to the winning team members retrospectively for 2009 Champs. It was agreed that towels would also be presented to the winning team of the Flying squadron relay.

***Hospitality – Dominic Flatley, Shona Tomlins, Joka Wiegersma
Nil***

Governance – Dominic Flatley

Haven't dealt with the Discipline Policy and we are sending teams away and need to aware that nothing is in place.

Agreed a special meeting to be held in the Russell Cushen room on Monday 16/2/09 at 7.30am. Draft policy to be forwarded out. Nigel Soper tended his apology for this meeting and asked Yvonne McDonald to chair.

Coaches and Teachers – Andrew Holden

Aidan Withington has asked Andrew if he can travel to Div 2s if he pays for his own accommodation, food and travel. Meeting agreed this was OK.

Jeremy has asked Andrew for a letter of intent that his contract is going to be renewed. He has been made aware of a job in Christchurch.

***Moved Brian Richardson
Seconded Nigel Soper
"That H2O Dreams be advised in writing that it is the intention
to offer a new contract prior to the expiration of the existing
one" CARRIED***

EO to action

General

The meeting agreed to make changes to the Junior School Champs as tabled by the EO.

Dominic Flatley outlined the opportunity to assist Foveaux Masters with the hosting of NZ Masters Champs. Meeting agreed to fully support the Foveaux Masters bid.

Date to be confirmed with Wayne Evans and letter of support sent. EO to action.

Meeting Closed 10.55pm

Chairperson's Signature: _____

Date: _____

Next Meeting: 10/3/09